

**University of Louisville**  
**College of Education and Human Development**  
**MASTER OF EDUCATION IN EDUCATION ADMINISTRATION**  
**Professional Certificate for Instructional Leadership-P-12 Principal**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_

Education Advising Center  
 College of Education and  
 Human Development  
 University of Louisville  
 Louisville, KY 40292  
 (502) 852-5597

<b>M.Ed. in Education Administration</b>	<b>HOURS EARNED</b>	<b>GRADE EARNED</b>	<b>COLLEGE OR UNIVERSITY</b>
<b>Professional Area</b> (Educational Administration)			
ELFH 607 Principles of Educational Leadership (3)	_____	_____	_____
ELFH 608 K-12 Leadership (3)	_____	_____	_____
ELFH 609 Internship in Educational Leadership (3)	_____	_____	_____
ELFH 612 Human Resource Management (3)	_____	_____	_____
ELFH 620 Legal Issues in P-12 Education (3)	_____	_____	_____
ELFH 604 Instructional Leadership & Supervision (3)	_____	_____	_____
<b>Cognate Area</b> (Must be approved by the advisor.)			
*ELFH 600 Introduction to Res. Methods & Statistics (3)	_____	_____	_____
ELFH _____ (3)	_____	_____	_____
ELFH 603 Leadership in a Reform Environment (3)	_____	_____	_____
_____ (3)	_____	_____	_____
*Must be taken in first nine hours. This program completes ONLY Level I certification for principal.			

**Minimum Total: 30 hours**

"Guidelines for Portfolio Completion Requirement" received on \_\_\_\_\_

**NOTE: This program is considered tentative unless signed by both the advisor and student.**

\_\_\_\_\_  
 Advisor Date Student Date

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Name \_\_\_\_\_ SS# \_\_\_\_\_

**Program Admission Requirements**

1. Admission to Graduate School.
  - Evidence of bachelor's and master's degrees.
  - Transcripts of all undergraduate and graduate work.
  - General Test Section score on the Graduate Record Examination.
2. Admission to this Program.
  - Qualification for a Kentucky classroom teaching certificate.
  - General Test Section score on the Graduate Record Examination of 800 (V + Q).
  - A 2.75 grade point average on a 4.0 scale on all collegiate preparation.
  - Successful completion of the Kentucky Teacher Internship Program, as provided in 704 KAR 20:045, or two years (one year = a minimum of 140 contract days) of successful K-12 teaching experience outside the state of Kentucky.

**Program Completion Requirements**

1. A grade point average of 3.0 in all courses counting on this program.
2. Successful completion of a portfolio. Information about the portfolio is found in "Guidelines for Portfolio Completion Requirements," available from you advisor.

**NOTE: Awarding of this degree does not result in certification immediately. Completion of this program leads to completion of Level I for certification only.**

**Certification Requirements**

1. Satisfactory completion of the Kentucky assessment program for principal certification. Current information about the Kentucky assessment program may be obtained in the Education Advising Center (Room 124). As of October 1, 1999, assessment includes: (1) a minimum score of at least 85% on the Kentucky Specialty Test of Instructional and Administrative Practices; and (2) a minimum score of at least 155 on the School Leaders Licensure Assessment.
2. Completion of three (3) years of full-time teaching experience.
3. Successful completion of the Kentucky Principal Internship Program.

\_\_\_\_\_  
Advisor Date

\_\_\_\_\_  
Student Date

Copy to EAC _____ To Student _____ To Admissions _____
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