



University of Louisville
Student Government Association

College of Business Student Council CONSTITUTION

ARTICLE I: Name & Logo

The governing authority of the students in the College of Business at the University of Louisville shall be known as the College of Business Student Council of the University of Louisville. It shall adopt as its official logo the image shown below.

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ARTICLE II: Declaration of Purpose

The purpose of the Council shall be to:

- lead, and speak on behalf of, the students of the College of Business on any matters of common interest to all;
- promote the academic and extracurricular life of the students within the College of Business;
- promote diversity within the College of Business and seek council members representative of such;
- work to foster cooperation among students, faculty & staff members and administrators;
- determine and administer or advocate for the policies and activities that best fulfill the needs and interests of the College of Business students.
- relate to the Student Government Association any concerns or grievances offered by College of Business Students, and engage the wider campus community on such issues as needed.

ARTICLE III: Powers

The College of Business Student Council shall have governing powers in matters of the University except those otherwise reserved by the University Administration.

ARTICLE IV: Members & Officers of the Council

All officers will serve a one-year term beginning at the assumption of their duties; Primary Officers of the Council, serving as representatives to the Student Government Association Senate, and comprising the Council's Executive Committee, shall be the President, Vice President, and at-large Senators. The Executive Committee shall be responsible for managing council affairs, ensuring compliance with SGA policies, and it shall be the only permanent standing committee.

i) Membership

- (a) The current President shall distribute applications to become a voting member of the Council at the beginning of the Fall semester, at least one week before due, and hold an interest meeting before selection. Primary Officers will review applications and make selections, by unanimous consent, and based on merit of the applicants.
- (b) The Council will consist of any number of voting members which the President and Vice President accept.

Officer Eligibility

- (a) To be eligible for any office or committee Chair on the Council, a student must be enrolled full-time in the College of Business, and have a cumulative grade-point-average of at least a 2.8, unless enrolled for their first semester.
- (b) To be eligible for Primary Officer positions, and to serve as College of Business Senators in the Student Government Association, a student must have completed thirty credit hours, with a GPA ≥ 3.0 .
- (c) If no student stands for election with the required eligibility requirements, then all eligibility requirements will be waived.
- (d) No student removed from any officer position is eligible to run for an office or any Council position in the following election.

iii) Election of Officers

- (a) The student body of the College of Business shall each spring elect the Council's Primary Officers, to include a President, Vice President, and at-large Senators, for the Council, as prescribed by the Student Government Association, and shall do so as part of the University-wide General Election.
- (b) Secondary officer positions to be created as desired by the current President, shall be appointed at the beginning of the Fall Semester.
 - (i) The President and Vice president may not hold any other position on the Council, although at-large Senators may hold Secondary Officer Positions.
- (c) The newly elected Primary Officers shall assume their office at the conclusion of the last regularly scheduled meeting of the Council in the Spring semester. Before entering their office, the President and Vice-President shall take the following oath as administered by the out-going President:
 - 1. "I (name) promise to faithfully discharge the duties of (Office you will hold) of the College of Business Student Council, and to uphold the Constitution and Bylaws of the Student Government Association, and the College of Business Student Council. I further agree to place the interests of the students of the College of Business and University of Louisville above my own personal interests, and will represent them to the best of my ability."

iv) Duties of Officers

(a) President

- 1. The President shall preside over meeting of the Council and inform all members of his/her workings with the University Administration and students. The President shall represent the Council and its constituents in matters of University issued or policies that demand his/her attention and participation, including meetings of the Student Government Association Executive Board. The President should oversee the officers and committee chairs and hold them accountable in all endeavors of the Council.

(b) Vice-President

1. The Vice-President shall call attendance at the beginning of council meetings and assume the role of the President in times of his/her absence. The Vice-President shall oversee the communications between council members and officers and work to effectively inform council members of events and activities. The Vice-President shall also organize the Council elections in the manner the Council deems necessary.

(c) Senators, at-large

1. The at-large Senators shall faithfully represent the Council and the College of Business student body to the SGA Senate, and assist the President and Vice President with their duties as needed.

v) Removal and Replacement of Officers

- (a) A motion to remove an officer can be made at any time, but the discussion must be tabled until the following regularly scheduled meeting at which a timed discussion and a vote on removal shall take place. The motion to remove an officer must pass by a three-fourths (3/4) majority of all present voting members.
- (b) A vacancy in the office of President shall be filled by the Vice President; all other vacancies are to be filled by the appointment of the President, with the advice and consent of the Council by simple majority vote.

vi) Duties of all members

- (a) Each voting member is expected to attend all meetings, take the floor, make and second motions, and cast one vote per motion.
- (b) The Council may ratify, refuse to ratify, censure or refuse to censure amendments to the Student Government Association Constitution by majority vote of those members present at the meeting.
- (c) By a two-thirds (2/3) majority of its members present and voting, the Council can reverse any action taken by its officers providing such action is reversible.
- (d) By a simple majority of its members present and voting, the Council can direct any officer in the performance of his/her duties.
- (e) Committee Chairperson(s) will be expected to hold meetings in a timely fashion and with accordance to their purpose. They will also be expected to provide attendance lists from all meetings for review by the Vice-President.
- (f) The Council voting members are the final authority in matters of student government in the College of Business.

vii) Attendance and Removal of Voting Members

- (a) Council members (including Senators) must be present before or as each meeting is called to order by the President.
 1. A failure to do so will result in an unexcused tardy
 2. Council members may be excused for coming in late or leaving a meeting early if the Council member contacts the Vice-President at least twenty-four (24) hours prior to each meeting, and has a valid documented excuse.
- (b) Voting members and officers with:
 1. Two (2) unexcused absences to a regularly scheduled council meeting or an assigned committee meeting in a semester will be subject to dismissal from the council by a majority vote of those members present at the meeting.

2. Three (3) unexcused absences to a regularly scheduled council meeting or an assigned committee meeting in a semester will result in automatic dismissal.
- (c) Excused Absences will be accepted only when the member, whom is unable to attend, contacts the Vice-President in writing, or by means of electronic mail.
- (d) Any members or officers with a combination of:
1. Two (2) unexcused tardies or unexcused early exits during meetings per semester will be subject to dismissal from the Council by a majority vote of those members present at meeting.
 2. Three (3) unexcused tardies or early exits during meetings per semester will result in automatic dismissal from the Council.
- (e) Council members are not permitted to make use of proxy delegates in the event they are unable to attend a Council meeting.

ARTICLE V: Meetings & Procedure

College of Business Student Council meetings shall be held biweekly during the fall and spring semesters, except during breaks. Special meetings may be called by request of the President of the Council at their discretion. Any student has the right to attend any meeting of the Council, and to take the floor when recognized. Rule of order not governed by this Constitution shall be governed by Robert's Rules of Order – Newly Revised unless otherwise stipulated by the Council.

i) Rules, Debate, Voting

- (a) The Vice-President, at each Council meeting, will take roll to provide record of attendance. Attendance records will be kept in perpetuity.
- (b) A majority of voting members of the Council shall constitute a quorum to do business.
 1. A quorum is assumed unless called for by any member of the Council, and business transacted before a quorum was called is valid.
 2. If quorum was present at roll call, it can not be destroyed as long as there remains at the meeting a majority of the first established sequence.
- (c) The President or two-thirds (2/3) of the members present and voting may impose a time limit on the debate of any given issue.
- (d) Before the vote begins, by request of one-fifth (1/5) of the voting members present and voting at that meeting, any motion shall be voted on by a roll call vote.
- (e) During any election by the Council, a secret ballot vote shall be conducted upon the request of one-fifth (1/5) of the voting members at that meeting.

ii) Appropriations

- (a) All requests for appropriations of Council money to be transferred to, or spent by, other student groups shall be submitted before the Council agenda is set, and shall be voted on by a simple majority of the Council members present and voting at that meeting.
- (b) A vote may be taken at anytime on an appropriation of Council funds if the funds are to be spent by the Council to meet expenses incurred by it, or incurred to provide a student service or benefit.

- (c) The President shall be empowered to spend, for matters pertaining to the Council, any funds remaining in the old Council budget after the last regularly scheduled meeting of the spring semester.
- (d) Any College of Business RSO in good standing may seek funds from the Council.
- (e) Funds may not be used for purposes which do not benefit the College of Business Student Body or the College of Business Student Council directly.

ARTICLE VI: Council Committees

As the need arises, the Council, by a vote of a simple majority of its members present and voting at that meeting, may establish standing, or ad hoc committees, or both.

i) Appointment to Committees

- (a) The President shall appoint members to committees with the advice and consent of the Council by simple majority vote.

ii) Duties of Committee Members

- (a) While a committee is in active standing, the committee shall perform such duties as the Council shall deem fit.
- (b) Committees shall submit committee reports in writing on a monthly basis, to be included in the minutes of the meetings.

iii) Removal of Committee Members

- (a) The President of the Council may remove any committee member or committee chair by discretion, with the advice and consent of the Council by simple majority vote.

ARTICLE VII: Constitutional amendments

- i) All members shall receive a written notice of a proposed amendment to this Constitution. Such amendments must be submitted in writing at the previous meeting. Then the said Constitution may be amended as follows:
 - (a) By a two-thirds (2/3) vote of those Council members present and voting at that meeting
 - (b) By a majority vote of the Council to submit the amendment to the student body along with a majority of the students voting in the referendum
 - (c) By an initiative petition signed by at least ten (10%) percent of the student body or a number of members of the student body equal to fifty (50%) percent of those votes cast for President in the last Council Election occurring in the spring semester along with a majority vote of those casting a ballot in the referendum.