Uploading Zip package programs in Blackboard

Step 1: Open the Content Collection area in the Course Management panel.

Step 2: Click on the course code (i.e. "BIOL-102-01-4112"). This is the Course Files area and any files you add to your course using the "Browse My Computer" in the item forms are added to this area.

Step 3: Inside the course files area, click "Create Folder" and name it for the package you want to add to the folder.

Step 4: Now that the folder is created click the folder title and you will be inside the folder.

Step 5: Once inside the folder, click "Upload" and choose "Upload Zip Package."

Step 6: Use the "Browse Local Files", select the zip package and press "Open."

Step 7: Click "Submit"

Once the package has been uploaded into the folder, now you can add the link to the index file into a content area.

Step 8: Click on any content area in the navigation (i.e. Assignments).

Step 9: Click "Build Content"

Step 10: If you want the navigation buttons to be visible while the package plays you will need to choose "File" under "Build Content".

Step 11: Click "Browse Content Collection" and then click the folder name of the folder with your package in it. This will display all the individual files in the package.

Step 12: Find the "Index.html" file and click the radio button to the left of the name and click "Submit."

Step 13: You will now see a "Manage Permissions" section on the form with three options. The default is the first option. "Give users access to all files and folders in the folder." If you leave this at the default the package will play as usual when clicked.

Step 14: In the "Name" field, type the name of the link students should select to access the Zip Package content.

Step 15: Click "Submit." Your content is now available to students to access.