**Faculty Respondus Monitor Resources**

**What faculty need to do:**

* Determine if it's practical to administer your test on computers.  Do your students all have laptops?
* Consider how to accommodate students who don't have a computer.  Can you make a paper version of the test available as an alternative?
* Prepare the quiz or test in Blackboard and configure it to require the Lockdown Browser.
* Post instructions for students on your course site so they can install the Lockdown Browser and know what to expect. [Link to UofL Respondus Lockdown Browser download](http://louisville.edu/delphi/blackboard/help/student-help/respondus-lockdown-browser-help)
* Setup a sample quiz so students can try out the Lockdown Browser prior to the actual quiz or test.

**What students need to do:**

* [Download & install the Lockdown Browser](http://louisville.edu/delphi/blackboard/help/student-help/respondus-lockdown-browser-help) on their computers. This must be done before the day of the test or quiz.  There is no cost to students; they don't need to setup any new accounts or provide any personal information.
* Mac, Chromebooks and Windows laptops are supported.   Linux, iPads, Android tablets and mobile phones are not supported at this time.
* Complete a sample quiz in Blackboard to verify that the Lockdown Browser is working correctly.

**Sample Syllabus statement explaining Respondus Monitor**

Using LockDown Browser and a Webcam for Online Exams

This course requires the use of LockDown Browser and Monitor, which requires a webcam for online exams. Students will be recorded during the test to ensure use of only permitted resources. The webcam can be built into your computer or can be the type that plugs in with a USB cable. Watch this [short video](http://www.respondus.com/products/lockdown-browser/student-movie.shtml) to get a basic understanding of LockDown Browser and the webcam feature. A student [Quick Start Guide (PDF)](http://www.respondus.com/products/monitor/guides.shtml) is also available.

A practice exam will be available for you to ensure that your installation of Lockdown Browser runs smoothly and that your webcam is working properly. The practice exam will remain available for the duration of the course with unlimited attempts so you can check your setup on different computers.

**Sample Announcement for Faculty:**

**Sample Announcement for Instructors**

**University of Louisville (UofL)** has obtained a license for LockDown Browser and Respondus Monitor®. When students use LockDown Browser to access an exam in the learning system, they are unable to print, copy, visit other websites, or access other applications. Respondus Monitor is an online proctoring solution that adds webcam and video technology to LockDown Browser for non-proctored test environments. For more detail, visit [**www.respondus.com/monitor**](http://www.respondus.com/products/monitor).

The Instructor and Student Quick Start Guides for LockDown Browser and Respondus Monitor are available at [**www.respondus.com/products/monitor/guides.shtml**](http://www.respondus.com/products/monitor/guides.shtml).

Additional Resources from Respondus:

[**Quick Start Guides**](http://www.respondus.com/products/lockdown-browser/guides.shtml)

[**Instructor Resources**](http://www.respondus.com/products/lockdown-browser/resources.shtml)

[**Support and Knowledge Base**](https://support.respondus.com/hc/en-us/categories/4409595254811-LockDown-Browser-Respondus-Monitor)for technical questions

[**Respondus News**](https://web.respondus.com/news/)for product updates and articles