

**UNIVERSITY OF LOUISVILLE
SCHOOL OF NURSING
UNDERGRADUATE PROGRAM**

Semester/Year

Course Number

Course Name

Property of University of Louisville

School of Nursing

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Semester/Year

Course Outline Policy

The faculty teaching this course reserves the right to make changes to this outline. If the changes are necessary, the student will be given advanced notice.

The policies and procedures published in the U of L Student Handbook <http://louisville.edu/dos/students/policies-procedures/student-handbook.html> and the School of Nursing Bachelor of Science in Nursing Student Handbook will be followed in this course. The student is responsible for knowing these policies and procedures.

**UNIVERSITY OF LOUISVILLE
SCHOOL OF NURSING
UNDERGRADUATE PROGRAM
SEMESTER/YEAR**

COURSE NUMBER/TITLE:

COURSE DESCRIPTION:

COURSE OBJECTIVES:

CREDIT HOURS:

CURRICULUM PLACEMENT:

PRE/CO-REQUISITES:

BSN ESSENTIAL(S) IN COURSE:

FACULTY: (Name, rank, office number, email)

FACULTY TELEPHONE NUMBER (Home, Office)

FACULTY OFFICE HOURS:

DAY AND TIME OF CLASS:

DATES AND LOCATION OF CLASS:

TIME AND DAY/DATES OF CLINICAL (if applicable):

CLINICAL EXPERIENCES: (i.e.: settings, hours required, whether precepted or not, etc)

CLINICAL EXPECTATIONS/EVALUATION CRITERIA (as applicable)

REQUIRED TEXTBOOKS:

RECOMMENDED TEXTBOOKS:

COURSE AND FACULTY EVALUATIONS:

All students will have the opportunity to evaluate the course and faculty.

GRADING SCALE:

The following numerical grading system has been adopted by the University of Louisville School of Nursing Faculty and is currently in effect.

A=100-93
B=92-84
C=83-75
D=74-67
F= \leq 66

A grade of D or lower is a failing grade for nursing courses.

Rounding is only done for final course grade. At the end of the semester, for example, a final grade of 74.50 will be rounded to a 75; whereas, a final grade of 74.49 will not be rounded up, so the final grade will be a 74.

To successfully complete/pass the course students must: (Include all that apply to the particular course)

- Achieve at least a 75% weighted average on the written examinations*;
- Achieve at least a 75% weighted average on all course-graded assignments;
- Submit/complete all required assignments by deadline dates;
- Achieve a satisfactory final clinical evaluation**; and
- Complete the ATI assessment, according to proficiency requirements (see ATI testing)

*An average of <75% on written examinations will result in a failing grade for the course. A written exam average between 67%-74% will result in a final course grade of D and \leq 66% result in a final course grade of F.

**An unsatisfactory final clinical evaluation will result in a grade of F for the entire course.

Math Calculation Exams: (Instructors will provide specific information.)

University of Louisville's Definition of Quality Points:

A 4.0 C 2.0 F 0
B 3.0 D 1.0

DESCRIPTION OF COURSE ASSIGNMENTS:

ATI EXPECTATIONS:

CLASS TOPICAL OUTLINE AND OTHER CLASS SPECIFICS:

TEACHING METHODOLOGIES: (See Example on last page of syllabus template.)

A variety of teaching methodologies will be used including group work, lecture/discussion, and case studies.

Instructional Alignment

FUNDAMENTAL AND POWERFUL DISCIPLINARY CONCEPTS:		
Course Objective	Student Learning Objectives	Student Learning Activities

COURSE POLICIES

ASSIGNMENT RETENTION POLICY:

Student papers/assignments may be displayed as student examples for course files and accreditation purposes. Student work used for any other purpose will require written permission from the student(s) prior to faculty use

ATTENDANCE POLICY:

Class attendance is expected. Clinical is an integral part of the curriculum and essential for practice. Clinical attendance is required and it is expected that students are punctual and prepared for all classes and clinical experiences. Each student needs to be physically present and actively engaged in learning during the times scheduled for class, clinical, and other experiences. Students should notify the instructor prior to an absence if unable to attend class. Students should notify the clinical instructor/preceptor if the student will be late or unable to attend all or part of a clinical experience. In the age of technology, the instance is rare when a student would be unable to contact the faculty in advance of a clinical absence. A no call/ no show for a clinical will result in the student's final letter course grade being lowered by one letter grade. After a second no call/no show, the student will earn a failing clinical evaluation.

STUDENT GUIDELINES FOR EXAMS: (Instructors will provide specific directions for quizzes and exams.)

EXAMINATION REVIEWS: (Instructors will provide specific directions for exam review.)

Review of examinations are at the discretion of the instructor. The purposes of exam reviews are for students to gain insight into rationales for correct answers, identify content areas for continued study, and enhance test-taking abilities. The instructors will provide specific directions for exam reviews during the semester.

SON/UNIVERSITY POLICIES:

COMPUTER ACCOUNT POLICY:

Students are required to have (1) a U of L email account and (2) access to Blackboard. Students must use their University email account for **all** communication. Faculty communication will be through this mechanism only.

CLINICAL COMPLIANCE:

The SON Undergraduate Student Handbook states "A student continuing a clinical experience while being out of compliance with any health/clinical requirement will be subject to dismissal from the program." It is the student's responsibility to know and maintain clinical compliance throughout the semester. Occasionally, a student will be in compliance with all clinical requirements at the beginning of the semester, but a requirement will outdate during the semester. Students must be responsible for completing the update/renewal in a timely manner and providing the appropriate documentation to the Office of Student Services. If a student continues to attend clinical while out of compliance, the School of Nursing is not in compliance with agency contracts. This is a serious offense and the student **WILL BE DISMISSED** from the School of Nursing.

ACADEMIC DISHONESTY:

Academic dishonesty is prohibited at the University of Louisville. It is a serious offense because it diminishes the quality of scholarship, makes accurate evaluation of student progress impossible, and defrauds those in society who must ultimately depend upon the knowledge and integrity of the institution and its students and faculty. Examples of academic dishonesty are provided within the Code of Student Rights and Responsibilities, which is located in the General Information section of the University of Louisville Undergraduate Bulletin and in the School of Nursing Undergraduate Handbook. The faculty view academic dishonesty, including plagiarism and cheating, to be a serious offense, and a violation of professional ethics. The School of Nursing may impose any academic consequence including suspension or expulsion if the student is guilty.

WEB-ENHANCED OR WEB BASED (ONLINE) COURSE:

A student who is enrolled in an online course or a course where portions are taught on-line, must exhibit conduct that reflects academic discipline and honesty. The student is expected to complete all requirements of the course as stated in the syllabus and online directions. Participation in discussion forums should reflect the same respect and decorum that would be displayed in a classroom setting.

IMPORTANT INFORMATION RELATED TO ALL UNDERGRADUATE COURSES: All students are required to read the Student Handbook and be familiar with all information related to the undergraduate program.

SOCIAL MEDIA POLICY:

Social media is defined as any form of electronic communication through which users create online communities to share ideas, information, personal messages, and/or other content (Merriam-Webster, 2013). Students at the University of Louisville School of Nursing have an ethical and legal obligation to protect the privacy and confidentiality of all individuals associated with the School of Nursing, including patients, fellow students, faculty, and staff. Students are expected to properly use social media in all settings, as defined in the Student Handbook.

CARDINAL CONFIDENCE:

Cardinal Confidence is the ULSON's academic support program for Upper Division (UD) nursing students. This program is designed to provide services targeted at enhancing study skills, test taking skills, and time management skills in order to maximize student success in both nursing studies and on the nursing licensure examination.

Students selected to participate in *Enhanced Cardinal Confidence* will receive notification from the Cardinal Confidence team during the course of the semester. **If a student is selected to participate in the *Enhanced Cardinal Confidence* program, he/she will meet with the program faculty and develop a contract for success. Upon completion of the program, each student will receive an evaluation of their participation. Participation will be classified as either full participation, partial participation, or no participation. This evaluation will be added to the students' academic file.**

Any student who is concerned about their academic performance (classroom or clinical) is encouraged to schedule an appointment with course faculty. If additional support is needed, course faculty may refer students to participate in the *Enhanced Cardinal Confidence* program.

CELLULAR PHONES:

Cell phones must be either turned off or placed in silence/vibrate mode during class, clinical, and other learning experiences. If a student must respond to a call or page, she/he must leave the classroom to answer the call.

BAD WEATHER POLICY: The School of Nursing follows University guidelines. The provost is the only person in charge of class cancellation. The easiest way to receive inclement weather closure information is by signing up for UofL Rave Alerts, which will send a text message to your phone and an email to your university account. Sign up for alerts at: <http://louisville.edu/alerts>

Additionally, UofL will officially announce the weather-related closings in the following ways:

- A notice on the university home page, <http://louisville.edu>.
- A recorded message at 502-852-5555
- A notice on university telephones
- Postings on the university's official Facebook and Twitter sites

The University will communicate with the campus community by these official methods only. Information posted on traditional or social media should be verified through one of the official channels. If the University cancels classes, no class or clinical are held. Classes on a delayed schedule for bad weather will begin at 10:00 am.

TITLE IX/CLERY ACT NOTIFICATION:

Sexual misconduct (sexual harassment, sexual assault, and sexual/dating/domestic violence) and sex discrimination are violations of University policies. Anyone experiencing sexual misconduct and/or sex discrimination has the right to obtain confidential support from the PEACC Program 852-2663, Counseling Center 852-6585 and Campus Health Services 852-6479.

Reporting your experience or incident to any other University employee (including, but not limited to, professors and instructors) is an official, non-confidential report to the University. To file an official report, please contact the Dean of Student's Office 852-5787 and/or the University of Louisville Police Department 852-6111. For more information regarding your rights as a victim of sexual misconduct, see the Sexual Misconduct Resource Guide (<http://louisville.edu/hr/employeerelations/sexual-misconduct-brochure>)

RELIGIOUS HOLY DAYS AND OBSERVANCES:

Federal law and university policy prohibit discrimination on the basis of religious belief. It is the policy of the University of Louisville to accommodate students, faculty, and staff who observe religious work-restricted holy days. Students who observe work-restricted religious holy days must be allowed to do so without jeopardizing their academic standing in any course. Faculty are obliged to accommodate students' request(s) for adjustments in course work on the grounds of religious observance, provided that the student(s) make such request(s) in writing during the first two (2) weeks of term.

STATEMENT ON DIVERSITY:

The University of Louisville strives to foster and sustain an environment of inclusiveness that empowers us all to achieve our highest potential without fear of prejudice or bias. The University is committed to building an exemplary educational community that offers a nurturing and challenging intellectual climate, a respect for the spectrum of human diversity, and a genuine understanding of the many differences-including race, ethnicity, gender, gender identity/expression, sexual orientation, age, socioeconomic status, disability, religion, national origin or military status-that enrich a vibrant metropolitan research university. Every member of the academic family is expected to embrace the underlying values of this vision and to demonstrate a strong commitment to attracting, retaining and supporting students, faculty and staff who reflect the diversity of our larger society.

STATEMENT OF HEALTH STATUS:

It is the student's responsibility to inform the course faculty of any health issues that could impair performance or jeopardize the safety of self or others. The student must report any changes in health status, including pregnancy or injury which might impact ability to perform in the clinical setting, to the faculty. Students may be asked to provide documentation from a health care provider about ability to continue in the clinical setting. Students who fail to comply with this requirement are subject to dismissal from the program.

STUDENTS WITH DISABILITIES:

The University of Louisville is committed to providing access to programs and services for qualified students with disabilities. Students with identified disabilities, who need reasonable modifications to successfully complete assignments/tests and otherwise satisfy course criteria, are encouraged to meet with the Course Coordinator the first day of class with their Exam Accommodation Form to plan specific accommodations. If you are a student who has been

experiencing difficulties due to a possible disability, please notify the Course Coordinator immediately and contact the Disability Resource Center (Robbins Hall, 852.6938) for verification of eligibility and determination of specific accommodations. The Disability Resource Center must re-evaluate and provide documentation each semester.

ACADEMIC DISHONESTY:

Academic dishonesty is prohibited at the University of Louisville. It is a serious offense because it diminishes the quality of scholarship, makes accurate evaluation of student progress impossible, and defrauds those in society who must ultimately depend upon the knowledge and integrity of the institution and its students and faculty. For more information, visit the Code of Student Rights and Responsibilities (Sections 5. and 6.)

PLAGIARISM AND CHEATING:

Plagiarism and cheating are serious breaches of academic conduct and may result in permanent dismissal from the University. Each student is advised to become familiar with the various forms of academic dishonesty as explained in the Code of Student Rights and Responsibilities. A plea of ignorance is not acceptable as a defense against the charge of academic dishonesty. Instructors may use a range of strategies at the University (including plagiarism-prevention services such as SAFEASSIGN) to compare student works with private and public information resources in order to identify possible plagiarism and academic dishonesty. Comparisons of student works will often require submitting a copy of the original work to the plagiarism-prevention service. The service may retain that copy in some circumstances.

Instructors should establish clear policies and consistent practices regarding the availability and distributions of course information and syllabi in face to face, blended or online course formats. They may distribute or publish course syllabi in hard copy or through instructional tools such as Blackboard, email or other secure electronic means. Hard copy distribution of syllabi may be an instructor's preferred choice in other course formats.

TEACHING METHODOLOGIES: (EXAMPLE FROM NURS 356 Management of Care of the Adult Health Client II)

A variety of teaching methodologies will be used including group work, lecture/discussion, and case studies.

FUNDAMENTAL & POWERFUL DISCIPLINARY CONCEPTS:

- 1. Acute health conditions**
- 2. Care management**
- 3. Across adulthood (young, middle-aged, and geriatric clients)**

Course Purpose/Goal: This course is designed to apply knowledge related to alterations in body systems in adults, including young, middle-aged and geriatric clients, with acute health conditions.

Course Objectives	Student Learning Objectives	Student Learning Activity	Assessment
1. Apply principles of care management for clients with acute health problems across the adult lifespan.	1. Effectively utilize case management concepts while caring for clients with acute care problems.	Readings, class discussion, in-class case studies, iClicker questions, clinical experiences, case management project	Unit and final examination questions, class participation and use of iClicker questions, graded case management project, mid-semester and final clinical evaluations
2. Use evidence-based interventions, in collaboration with clients and the health care team, to promote optimal health outcomes in adults with acute health conditions.	2. Utilize information to form nursing conclusions and identify applicable interventions to promote optimal care of the acutely ill client in the health care setting.	Readings, class discussion, in-class case studies, iClicker questions, clinical experiences, care plan assignments, simulation experiences	Unit and final examination questions, class participation and use of iClicker questions, mid-semester and final clinical evaluations, graded care plan assignments, simulation experience assignments
3. Assume the roles and responsibilities of the professional nurse.	3a. Care for clients and family members in a professional manner. 3b. Communicate with clients, family members, and the health care team in a professional manner. 3c. Deliver safe nursing care to acutely ill clients and family members in the health care setting.	Clinical experiences	Mid-semester and final clinical evaluations

4. Demonstrate critical thinking while providing safe, effective, and quality care to adults who are experiencing acute health conditions.	4. Utilize knowledge and evidence to make clinical judgments that impact the care of clients with acute health conditions.	Readings, class discussion, in-class case studies, iClicker questions, clinical experiences, care plan assignments, simulation experiences	Unit and final examination questions, class participation and use of iClicker questions, mid-semester and final clinical evaluations, graded care plan assignments, simulation experience assignment
5. Examine social, cultural, political, ethical, legal, genetic, and environmental factors affecting the care of adults with acute health conditions.	5. Identify the diverse factors influencing the care of acutely ill clients and their families in the health care setting.	Readings, class discussion, in-class case studies, clinical experiences, care plan assignments, case management project	Unit and final examination questions, mid-semester and final clinical evaluations, graded care plan assignments, graded case management project
6. Effectively communicate and collaborate with the client and health care team in coordinating care for adult clients across the health-illness continuum in a variety of settings.	6. Utilize effective verbal and written communication techniques when collaborating with the health care team while providing care to acutely ill adult clients.	Care plan assignments, simulation experience assignment, case management project, chart documentation in the clinical area	Graded care plan assignments, evaluation of simulation experience assignments, graded case management project, evaluation of chart documentation per clinical faculty
7. Apply concepts of leadership in coordinating the care of adult clients with acute health conditions.	7. Develop competence in providing patient care while employing leadership qualities such as effective communication, collaboration, teamwork, and patient advocacy while providing care to acutely ill adult clients.	Care plan assignments, simulation experiences, case management project, clinical experiences	Graded care plan assignments, evaluation of simulation experience assignments, graded case management, mid-semester and final clinical evaluations

8. Demonstrate knowledge and skills in using patient care technologies, information systems, and communication devices to promote safe, effective, and quality nursing care of adult clients.	8. Utilize a variety of patient care technologies while providing care to acutely ill adult clients.	Clinical experiences, simulation experiences	Mid-semester and final clinical evaluations and evaluation of simulation experience assignments
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***Class Attendance is necessary for accomplishment of the course objectives.**

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