

UNIVERSITY OF
LOUISVILLE[®]

SCHOOL OF DENTISTRY

Course Title

ULSD Course Number

Credit Hours

Instructional Mode

Class Meeting Time/Pattern

Room

Semester

Instructor Information

Course Director: John Doe

Office: Room 037, Dental School

Phone: 502-852-0000

Email: john.doe@louisville.edu

Office Hours: Monday 12:00-1:00pm

Additional Teaching Faculty

Course Information

Course Description

Course Description Here

Required/recommended textbooks or Materials

Course Goals and Objectives

Add Student learning outcomes (course goals and objectives)

ULSD Competency Statements (Student Learning Outcomes) for Course with Assessments

This course contributes to foundation knowledge in the development of the student competencies listed below: (example below)

Core Competencies (C)

C.1 Apply a professional code of ethics in all endeavors.

Assessment: Clinical evaluation grade

Commission on Dental Accreditation (CODA) for Course with Assessments

This course contributes to foundation knowledge in the attainment of CODA standards: (example below)

2-28 Graduates must be competent in providing dental hygiene care for all types of classifications of periodontal disease including patients who exhibit moderate to severe periodontal disease.

Assessment: Clinical evaluation grade

Learning Experiences:

Evaluation and Grading Criteria and Procedures

Recommended Grading Scale:

A=93-100

B=83-92

C=75-82

D=70-74

F=below 70

Remediation Policy

Schedule of course topics covered, assignments, requirements, and deadlines with specific instructional objectives

Professional Responsibility and Decorum

The School of Dentistry has adopted The Code of Professional Responsibility and The Professional Decorum Policy, which will be strictly enforced in this course. All students participating in this course should familiarize themselves with the content and intent of these documents in order to fully conform with their behavioral requirements.

Attendance Policy

(Add specific attendance policy)

As students in a health studies environment, dental hygiene students are responsible to patients and to the profession of dentistry. They must possess the highest personal integrity and ethics. Meeting these standards requires a commitment to self-discipline in order to fully develop the necessary competencies that lead to a Bachelor of Science Degree in Dental Hygiene.

The following policies are MANDATORY:

1. Attendance at scheduled classes, laboratory sessions, examinations, clinics, rotations, and the completion of clinical assignments on time.
2. Professional conduct towards patients, which includes responsible and methodical appointments for diagnosis and treatment, obtaining correct informed consent, appropriate consultations with faculty, and the timely completion of all commitments.

Students are expected to attend all scheduled activities. **It is recognized that there will be legitimate unavoidable times when a student may be absent. This must be reported to the Office of Student Affairs at 852-5081. This office will communicate absences to the appropriate course director who will decide if the absence is excused.**

Observation of Religious Holy Days

Federal law and university policy prohibit discrimination on the basis of religious belief. It is the policy of the University of Louisville to accommodate students, faculty, and staff who observe religious work-restricted holy days.

Students: Students who observe work-restricted religious holy days must be allowed to do so without jeopardizing their academic standing in any course. Faculty are obliged to accommodate students' request(s) for adjustments in course work on the grounds of religious observance, provided that the student(s) make such request(s) in writing during the first two (2) weeks of term.

Deans and department chairs must investigate and resolve student complaints arising from alleged faculty failure to make reasonable accommodations under these guidelines.

Resources and Policy Statements

Academic Honesty

Academic dishonesty is prohibited at the University of Louisville. It is a serious offense because it diminishes the quality of scholarship, makes accurate evaluation of student progress impossible, and defrauds those in society who must ultimately depend upon the knowledge and integrity of the institution and its students and faculty.

<https://louisville.edu/dos/students/studentrightsandresponsibilities>.

Academic Inquiry, course discussion and privacy (voice recording allowed?)

Campus Safety

The Office of the President also offered key safety tips and precautions to keep in mind as a college student on campus:

- Walk with a group of people, and if walking to a parking lot, do not the leave the area until everyone is safely in their vehicle.
- Remain alert and watchful for suspicious activity, especially two or more people just hanging around.
- If you sense something wrong, leave the area immediately.
- Finally, for any who are concerned about traveling at night, use our escort service that is available from our on-campus facilities to residences within four blocks of campus. Last year, we provided more than 7,000 escorts to students, faculty and staff. Simply call 852-6111 for an escort.

For more information, visit www.louisville.edu/police.

Disability Support Services

The University of Louisville is committed to providing access to programs and services for qualified students with disabilities. If you are a student with a disability and require accommodation to participate and complete requirements for this class, notify me immediately and contact the Disability Resource Center (Stevenson Hall, 502.852.6938) for verification of eligibility and determination of specific accommodations. For more information, visit <http://louisville.edu/disability>.

Tutoring Support

The School of Dentistry has extensive tutoring and student support services. If you wish to participate in this program, please contact Ms. Audra French at (502)852-7094, or aafren04@louisville.edu.

English Proficiency Statement

Students whose first language is not English or come from countries in which English is not the native language must show proficiency in English. International students holding a baccalaureate or advanced degree from an accredited institution in the United States are exempt from this requirement.

Proficiency in English can be demonstrated by one of the following:

- a) Submission of official TOEFL (Test of English Language Proficiency) iBT scores www.toefl.org. Strong preference is given to candidates with a minimum total score of 100 and with listening and speaking section scores at 26 or above.

OR

- b) Successful completion of exit examination of the Intensive English as a Second Language Program at the University of Louisville. Acceptance to the Intensive English Program does not constitute acceptance to the MSOB program. Information and application forms are available from: IESL, University of Louisville, Louisville, Kentucky 40292, U.S.A www.louisville.edu/a-s/iesl/

Grade Appeal Policy

A student may challenge a didactic or clinical evaluation or final course grade. The student must state in writing the reasons for the challenge, and forward this information to the course director within five school days of receiving notification of the evaluation. The student should first attempt to resolve the disagreement with the course director. If unsuccessful, the student should discuss the issue(s) with the department chairperson. If still unresolved, the student should discuss the matter with the Associate Dean for Academic Affairs. The University has a formal Grievance procedure (specified in the Student Handbook) for students if disagreements regarding academic matters cannot be resolved through the above process.

Discrimination Grievance Procedures for Students

The University Louisville is committed to and will provide equality of educational and employment opportunity for all persons regardless of race, sex, age, color, national origin, ethnicity, creed, religion, disability, genetic information, sexual orientation, gender, gender identity or expression, marital status, pregnancy, or veteran status – except where sex, age, or ability represent bona fide educational or employment qualifications. For more information: <http://louisville.edu/hr/employeerelations/notice-of-nondiscrimination>.

Non-Academic Grievance Policy

The Student Non-Academic Grievance Committee shall have the power to hear all grievances other than those involving University housing, matters affecting students as a class, student disciplinary decisions, instructional activities, research activities, academic freedom, or faculty professional misconduct. Faculty professional misconduct is conduct by a faculty member which violates the statement on professional ethics adopted by the Faculty Senate. Students who believe they have been treated unfairly, discriminated against or have had their rights abridged in other areas of the University may initiate a grievance. For more information: <https://louisville.edu/dos/students/studentpoliciesandprocedures/student-handbook/student-handbook/#nonacademicgrievancepolicy>.

The School of Dentistry has a grievance officer for students to seek counsel.

Ms. Audra French
Room 228
(502) 852-7094
aafren04@louisville.edu

Statement of Human Rights

The University of Louisville strives to foster and sustain an environment of inclusiveness that empowers us all to achieve our highest potential without fear of prejudice or bias.

We commit ourselves to building an exemplary educational community that offers a nurturing and challenging intellectual climate, a respect for the spectrum of human diversity, and a genuine understanding of the many differences-including race, ethnicity, gender, gender identity/expression, sexual orientation, age, socioeconomic status, disability, religion, national origin or military status-that enrich a vibrant metropolitan research university.

We expect every member of our academic family to embrace the underlying values of this vision and to demonstrate a strong commitment to attracting, retaining and supporting students, faculty and staff who reflect the diversity of our larger society. <http://louisville.edu/diversity/>.

Sexual Harassment

The University of Louisville strives to maintain the campus free of all forms of illegal discrimination as a place of work and study for faculty, staff, and students. Sexual harassment is unacceptable and unlawful conduct and will not be tolerated in the workplace and the educational environment. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment, even when carried out through computers or other electronic communications systems.

Students and Instructors are protected from Sexual Harassment according to the [Affirmative Action policy](#), the [Student Code of Conduct](#), and the UofL [Computer Account Usage Agreement](#).

Anyone experiencing Sexual Harassment should refer to the links above and/or contact the PEACC Program at 852.2663 and an advocate will explain your choices. This is a free and confidential service.

Anyone who would like to receive more information or provide training to a classroom can contact a PEACC representative at 852.2663 and may use the educational modules provided by the [PEACC Program](#).

Title IX/Clery Act Notification

Sexual misconduct (including sexual harassment, sexual assault, and any other nonconsensual behavior of a sexual nature) and sex discrimination violate University policies. Students experiencing such behavior may obtain **confidential** support from the PEACC Program (852-2663), Counseling Center (852-6585), and Campus Health Services (852-6479). To report sexual misconduct or sex discrimination, contact the Dean of Students (852-5787) or University of Louisville Police (852-6111).

Disclosure to University faculty or instructors of sexual misconduct, domestic violence, dating violence, or sex discrimination occurring on campus, in a University-sponsored program, or involving a campus visitor or University student or employee (whether current or former) is **not confidential** under Title IX. Faculty and instructors must forward such reports, including names and circumstances, to the University's Title IX officer. <http://louisville.edu/hr/employeerelations/sexual-misconduct-brochure>.

Please note: This syllabus may be altered, at the course director's discretion, during the term in order to correct errors or address unforeseen classroom issues. Students will be notified of any changes via

email and/or the class blackboard website, and it is the responsibility of the student to be aware of these modifications.