

CHEMATIX™ Frequently Asked Questions (FAQ)

FAQ	Answer
What is Chematix used for?	Chematix is used to submit Chemical Hazardous Waste Pickup request. It is NOT for Chemical Inventory, Biohazard Waste, or Radioactive Waste.
How do I access Chematix to submit a Chemical Hazardous Waste Pickup?	Use your existing Ulink login credentials to login to Chematix: Chematix homepage .
How can I receive help with Chematix?	Contact DEHS at 852-6670 or chematix@louisville.edu . Supporting documents: Chematix support docs .
Are the DEHS provided 6-digit tracking numbers still required?	No. However, a unique tracking is still required for each container, but Chematix automatically generates that number for you.
How do I label containers with the unique tracking number that Chematix automatically generates?	Print it out and tape it to the container OR Write it on the DEHS provided accumulation label or a piece of lab tape: 4L Waste Labels
What's the first thing I need to do after my initial login to Chematix?	Assign Your Waste Location; After clicking the Waste tab at the top, it's the last link.
Are Chematix User Training Sessions required?	No, but contact DEHS if you want to attend a training session. A previously recorded training session is also available on the DEHS website.
Can I assign myself to multiple locations?	Yes
Can a location have multiple people assigned to it?	Yes



Can someone see and/or submit the waste that another person in the lab has submitted?	Yes to both
Is a Hotlist Item available to everyone in a location?	Yes
Can a Hotlist Item be created for one location but be submitted for a different location?	Yes

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