

Trenching and Excavation Work Permit				 Environmental Health & Safety 502.852.6670	
Project Name:				Location:	
Contractor Name:					
Supervisor Name:					
Details of Excavation and Purpose:					
				Trade:	
				WO#:	
Hazards associated with this work:	Yes	No	NA	Permit Date:	
Utilities Present:	☐	☐	☐	Work Start Date:	
Excavation Equipment:	☐	☐	☐	Work Complete Date:	
Unguarded Edges:	☐	☐	☐		
Trench or Confined Space Entry:	☐	☐	☐	*Additional Permits Required*	
Hazardous Atmosphere:	☐	☐	☐		
Pedestrian or Vehicular Traffic:	☐	☐	☐		
Descriptions of Risk:			Yes	No	Comments & Actions
1	Public Utilities (811) and/or Private Utilities Marked:		☐	☐	
2	Public Protection barriers erected:		☐	☐	
3	Materials, spoil pile, and Equipment moved back at least 2-feet:		☐	☐	
4	Excavation is greater than 4-feet deep, requiring trench protection:		☐	☐	
5	Excavation is greater than 20-feet deep, requiring protection design:		☐	☐	
6	Trench Protection equipment installed with egress:		☐	☐	
7	Inspections completed by competent person (named below):		☐	☐	
8	Excavation Equipment inspected & has competent operator:		☐	☐	
Does the task require any of the following permits or hazard analysis?					
☐ Hot Work ☐ LOTO ☐ Confined Space ☐ Other?					
Work Site Physical Characteristics:				Comments & Actions:	
Soil Type	☐ A	☐ B	☐ C	☐ Solid Rock	
Means of Determination:					
Water Present in Trench:	☐ Yes	☐ No	☐ Pump In Place		
Contractor Performing Work:					
I hereby confirm that the precautions specified above are completed and the persons carryout the work are fully briefed on the safe method of work:					
Name:		Signature:		Date:	
University of Louisville Representative Acceptance:					
Name:		Signature:		Date:	

Trenching and Excavation Work Permit Side 2



Emergency Plan:

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University of Louisville Police Department	(502) 852-6111
Louisville Metro Police, Fire, EMS	911
University of Louisville Dept. Environmental Health and Safety	(502) 852-6670

University of Louisville Authorizing Contact Information

Name:	Department:	Phone Number:

If unexpected or unmarked utilities are encountered or damaged:

- 1 Immediately Stop Work
- 2 Shut Down Equipment
- 3 Move to a safe area
- 4 Contact UofL Police Department @
(502) 852-6111 **and** your UofL Contact
listed above