**How to Input a Chemical Inventory in BioRAFT**

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**Step 1:** Navigate to your lab profile by logging in at https://louisville.bioraft.com/ and clicking ‘View Lab Profile.’

**Step 2:** Navigate to the chemical module by clicking the ‘Chem’ tab.

**Step 3:** Navigate to the chemical inventory module by clicking ‘Chemical List.’
Step 4: The ‘Chemical List’ displays a list of added chemicals for a lab. The ‘Edit’ and red remove links can be used to modify chemicals on the list. To add a new chemical, click the ‘Add Chemicals’ link.

Step 5: Type a chemical into the ‘Enter Chemical Name’ field. Chemical can also be searched by CAS #. Only chemicals on a prepopulated database can be entered into the chemical list. **Wait for the drop-down menu to display options for the chemical you entered and select one.**

If the chemical is not in the drop-down list, it cannot be added to the chemical inventory in BioRAFT.

Once the chemical is selected, choose the Physical State, then the Amount and Units.

Click ‘Add Chemical’ to submit the chemical to the chemical inventory.

Step 6: Multiple chemicals can be added at once. This menu will only show the newly added chemicals. To return to a full list of the chemical inventory, click ‘Chemical List.’