Instructional Design Support for Summer School Instructors

UNIVERSITY OF
LOUISVILLE.
DELPHI CENTER FOR
TEACHING & LEARNING

The Instructional Designers from the Delphi Center have created a plan to support our faculty as they prepare their summer courses.

1. Establish cohorts by discipline

2&3. Assign an Instructional Designer to each cohort and identify experienced faculty in each cohort to share expertise

4. Self-paced content "Basics of Online Teaching"

5. Weekly virtual sessions

6. Instructional Design "Office Hours"

7. Individual consultations

8. Discussion board
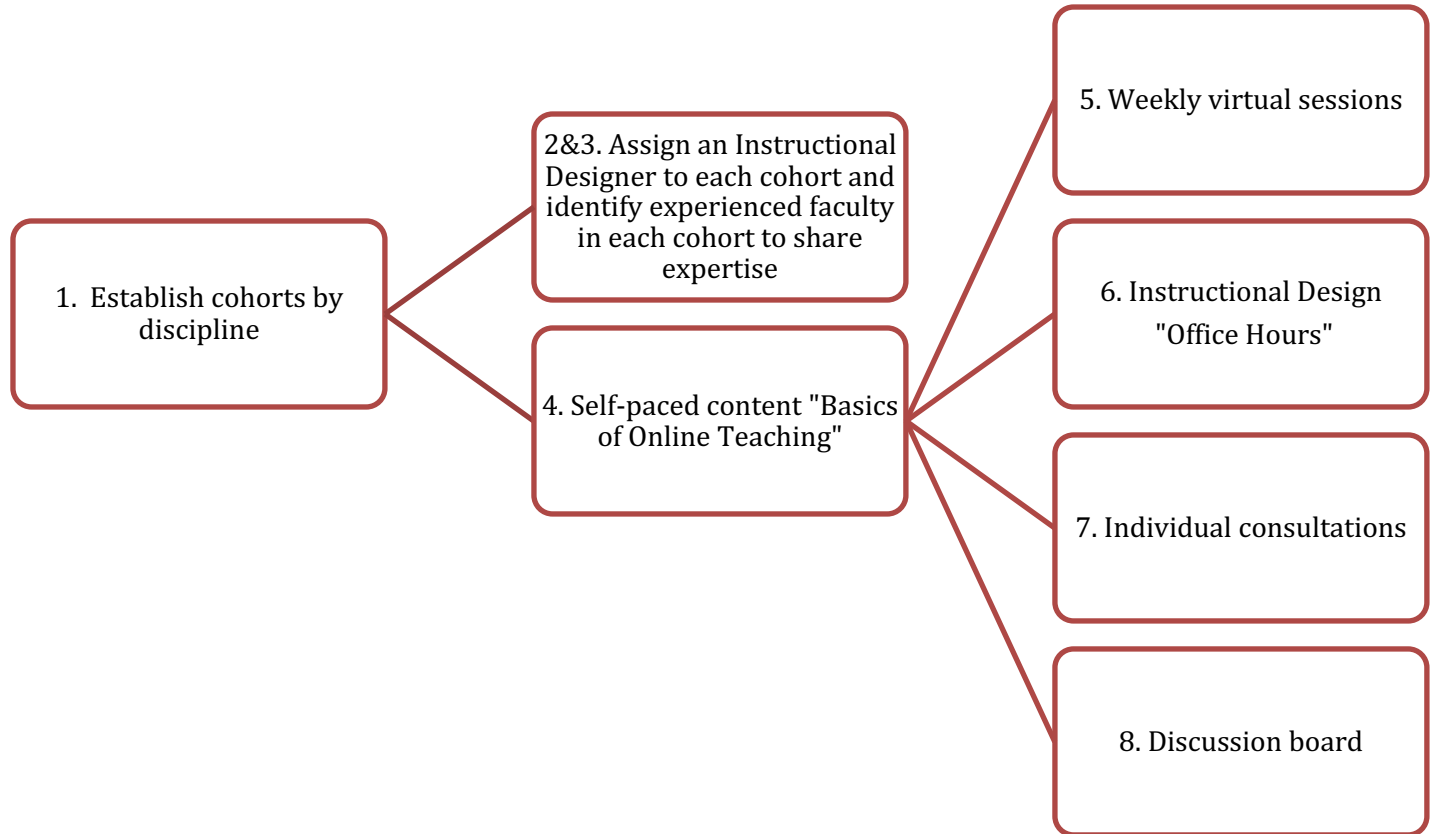
Overall Plan Details

1. Group summer courses into cohorts based on discipline
   a. Kent/Law
   b. COB
   c. CEHD
   d. Public Health/Dental/Nursing
   e. A&S Stem/Speed
   f. A&S Non-Stem/Music
   g. GA's – assigned with their faculty member grouping
2. Assign an Instructional Designer (ID) to each cohort- this will be a first line of support for those faculty
3. Identify experienced online faculty in each discipline to serve as mentor/support
4. Provide access to self-paced online "Basics of Online Teaching" content (will be the aspects of Delphi U that are vital in this situation.) This content is considered the basic content that will get someone thru offering a session this summer. Consider this "Phase 1"
5. Each cohort would have a weekly synchronous virtual session focused on course development topics (sessions will be recorded for those that can't attend)

6. Each cohort would have access to "Instructional Design Office Hours" in Collaborate for each cohort to get assistance/support/questions answered
7. Faculty can also schedule individual/small group consultations with their assigned ID
8. Each cohort will have an asynchronous discussion board to ask questions to each other and the assigned ID
9. After Summer is over: Offer a Phase II course with the remainder of the Delphi U content for instructors who want to continue on and complete all the Delphi U content

Online self-paced module: Basics of Online Teaching Phase I (topics)

- Quality Matters overview
- Instructor's Role in an Online Class
- Creating an Online Syllabus
- Instructional Goals and Learning Objectives
- Course Mapping/Alignment
- Blackboard Basics
- Options for Delivering Course Content
- Student Engagement and Interaction
- Assessment Security and Integrity

Preliminary Dates:
Week of April 6th

- Identify cohorts
- Finalize online content

Week of April 13th

- IDs begin communicating with Cohorts
- Offer special session for May courses
- Offer session for full cohort.

Week of April 20th forward

- Continue with all ways of support

Questions for consideration:

1. Does your unit have a plan in place that we can integrate with?
   a. We are integrating this plan with one already in place with the College of Business
2. Would you be willing to communicate this plan to faculty in a way that will encourage them (or require them) to participate? I could provide you with some language if that would help.
3. If faculty in your unit serve as mentors during this process, do they get paid? How much?
4. What updates do you want from me regarding this plan?