

Issue	Recommended Responses	Resource(s)
<p>FACE COVERINGS/MASKS IN CLASSROOMS</p>	<ul style="list-style-type: none"> <li>• If a student attends an in-person class without a face covering/mask, then the faculty member should calmly and politely inform the student that there is a requirement that all students wear a face covering/mask in class because we are protecting the entire community when everyone wears a mask. Instructor can point to signs on the walls, language in the syllabus, etc. to remind students of the policy.</li> <li>• The goal is to deescalate the situation and to remember our mission to educate. Inform students of changes to the Conduct of Student Conduct that require them to follow public health guidelines in a pandemic.</li> <li>• If a student does not have a face mask, tell the student where one can be purchased or provided. Allow the student to return to class after the student gets a mask.</li> <li>• If the student simply does not want to wear a face covering/mask, the student should be asked to leave the class and to participate remotely for the day or to make up work later.</li> <li>• If the student refuses to leave the class because they are not willing to wear a face covering/mask, the faculty member could contact the department chair or designee to come to the class and</li> </ul>	<ul style="list-style-type: none"> <li>• Students were provided with a free mask. Masks are available in Houchens and the Student Activities Center W310 during the first week of classes.</li> <li>• Failure to wear a face covering/mask in the classroom will result in the student not being permitted to enter the class and an unexcused absence for that class period.</li> <li>• Inform the department chair or supervisor of the situation.</li> <li>• Depending on the severity, submit a report to <a href="#">Dean of Students Office</a> (502) 852-5787 or <a href="mailto:dos@louisville.edu">dos@louisville.edu</a>. Failure to leave the classroom when asked by the faculty member could be a violation of the <a href="#">Code of Student Conduct</a>.</li> <li>• Call <a href="#">University Police</a> (502) 852-6111.</li> </ul>

intervene. The chair could request that the student go with them to a location outside of the class to discuss the situation while maintaining physical distance

- Depending on the time of the class and the severity of the situation, the faculty member could cancel the class and ask all students to leave. Each department or college can establish standards for when the faculty member can cancel the class and the procedure if the department chair is unreachable. If the faculty member cancels the class, they need to inform their department chair and the Dean of Students Office as soon as the class is over.
- A student who refuses to wear a face mask can be told that they must take the class remotely and that they won't be allowed back in the class until they wear a mask and follow university policy
- As a last resort, should the student continue to refuse to leave the class, the faculty member could call University Police.
- Any incidents in which a faculty member contacts ULPD because a student refuses to leave a class when they will not wear a face covering/mask, should be reported to the Dean of Students Office as soon as the class is over.