## How to properly address mail to ensure accurate and timely delivery:

For Faculty/Staff: (Campus Mail)

Department Name Individual's Name (optional) Building name and Room Number

## Billing Address for Vendors:

University of Louisville Department Name Street Address Louisville, KY 40292 (Appropriate zip code)

For Students: (Personal Mail)

Student's Name Housing/Residence Hall Name 2100 South Floyd Street, W119

Louisville, KY 40292 (Other than USPS use 40208)

## Mail to the Bursar's Office:

University of Louisville Bursar's Office 2211 South Brook Suite 101 Louisville, KY 40292 (Other than USPS use 40208)