

How to Change the Payment Method for a UPS CampusShip Shipment to a Credit Card

1. Log in to UPS [CampusShip](#).
2. Click the **blue circle** icon in the upper-right corner of the screen.
3. Select **My Settings** from the dropdown menu.
4. Under **Shipping Preferences**, click **Edit**.
5. Locate the **Payment Method** section and click **Add/Edit**.
6. Enter your **Credit Card Details**, including card number, expiration date, and billing address.
7. Save your changes.