

We make events easy.

FOUNDERS UNION

UNIVERSITY OF
LOUISVILLE

CONFERENCE
CENTER

Space & Location

Conveniently located less than three miles from both I-64 and I-264 in Louisville's east end, the University of Louisville Conference Center at Shelby Campus is the perfect location for your conference and meeting needs. With more than 17,000 square feet and 14 rooms of flexible, fully equipped event space, you can host groups of up to 500 people for single or multi-day events.

Rental Information

We offer extraordinary service, exceptional convenience and outstanding value for your meeting dollar. In addition to the benefits below, we also offer a single point of contact who will work with you on all of your event needs. What could be easier?

All room rentals include:

- Free parking
- Wireless internet
- Projector and screen
- Presenter microphone, if applicable
- Technology support
- Tables and chairs
- Setup and breakdown

Catering

We have a list of approved caterers you may choose from, with menus and pricing to suit a wide range of tastes and budgets. And, there are no food and beverage minimums.

Find out more about catering at louisville.edu/conferenceservices/catering.

Long-term Rentals

Whether you need a training room for six weeks or a temporary office for six months, we can provide you with secure, private space for the duration. We are a flexible alternative to leasing commercial space.

Full Service Event Management

Coordinating your event logistics is included in your rental. We also offer complete meeting planning services such as securing speakers and entertainment, coordinating transportation and lodging, ordering food and décor, and managing your registrations. Whether you hold your event at our facility or elsewhere, we can do as little or as much as you need. Ask us for a proposal!

Let Us Serve You

For additional information or to book our facilities, contact Lorraine Houghton, Sales Manager at **502.852.0360** or louisville.edu/conferenceservices.

ROOM CAPACITIES AND RENTAL RATES

Founders Union

With a large ballroom and six breakout rooms, Founders Union can be used for conferences, exhibit halls, association meetings, company retreats and more.

Room	Size	Seating Capacity				Weekday Rate	Weekend Rate
Ballroom A/B/C	5,518 sq. ft.	TS: 500 HS: 102	CR: 300 US: 88	SC: 140 XB: 80	RT: 300	\$800	\$1,000
Ballroom A/B	3,430 sq. ft.	TS: 300 HS: 56	CR: 156 US: 44	SC: 84 XB: 24	RT: 180	\$625	\$800
Ballroom C	2,088 sq. ft.	TS: 152 HS: 48	CR: 70 US: 36	SC: 96 XB: 28	RT: 96	\$475	\$650
Lobby/136A/136B	2,760 sq. ft.	Up to 40 exhibitors using 5' tables				\$625	\$675
Meeting Room 14 or 15	1,306 sq. ft.	TS: 56 HS: 24	CR: 42 US: 18	SC: 32 XB: 24	RT: 48	\$250	\$350
Meeting Room 201	1,194 sq. ft.	TS: 80 HS: 28	CR: 48 US: 22	SC: 54 XB: 24	RT: 48	\$375	\$475
Meeting Room 136 A	849 sq. ft.	TS: 40 HS: 20	CR: 24 US: 14	SC: 20 XB: 16	RT: 32	\$275	\$375
Meeting Room 136 B	858 sq. ft.	TS: 56 HS: 20	CR: 30 US: 14	SC: 30 XB: 16	RT: 40	\$275	\$375
Meeting Room 211	776 sq. ft.	TS: 60 HS: 24	CR: 30 US: 16	SC: 36 XB: 20	RT: 32	\$275	\$375
Lawn and Patio						\$700	\$800

Burhans Hall

Burhans Hall is a great venue for smaller events. The flexible space works well for presentations, board meetings, retreats, workshops and more.

Room	Size	Seating Capacity				Weekday Rate	Weekend Rate
Meeting Room 162/163	2,440 sq. ft.	TS: 225 HS: 28	CR: 100 US: 22	SC: 108 XB: 20	RT: 112	\$525	\$625
Meeting Room 162	1,040 sq. ft.	TS: 133 HS: 28	CR: 38 US: 22	SC: 48 XB: 20	RT: 48	\$350	\$450
Meeting Room 163	1,400 sq. ft.	TS: 184 HS: 36	CR: 54 US: 30	SC: 72 XB: 28	RT: 80	\$375	\$475
Meeting Room 207	1,393 sq. ft.	TS: 143 HS: 36	CR: 56 US: 30	SC: 64 XB: 30	RT: 64	\$375	\$475
Meeting Room 157, 158, or 159	650 sq. ft.	TS: 46 HS: 20	CR: 22 US: 16	SC: 16 XB: 14	RT: 32	\$225	\$275
Boardroom	400 sq. ft.	XB: 12				\$200	\$250

Seating Options



TS:
Theatre Style



CR:
Classroom



SC:
Square Clusters



RT:
Round Tables



HS:
Hollow Shape



US:
U-Shape



XB:
Executive Boardroom

Capacities listed are maximum not including AV equipment, catering tables, dance floor, etc. All rates are per day. Prices effective January 1, 2024.

A Certificate of Insurance is required for all events and must be received no less than three business days before the event start date. University of Louisville departments are eligible for a 15% discount on room rentals. Some restrictions apply. For detailed information about all policies, terms and conditions, visit <http://louisville.edu/conferenceservices/about/policies>.