

TEAMS Meeting
Meeting Minutes

Attendees: Muriel Harris, Chair presiding; Connie Martinez, Vice Chair; Dwayne Compton; Leondra Gully; Maria Tinnell

Guests: Jake Beamer

| Item | Discussion | Action to accomplish | Person/Group Responsible |
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| I. Welcome <ul style="list-style-type: none"> • Approval of Minutes, 6-21-2021 | Chair Harris called the meeting to order at 12:00 p.m. <ul style="list-style-type: none"> • Connie Martinez made a motion, which Dwayne Compton seconded, to approve the minutes of the June 21, 2021 meeting. The motion passed. | | |
| II. Updates <ul style="list-style-type: none"> • CODRE Commissioners • Committees • Committee Chairs, Responsibilities, Guidelines • Bylaws | Committee members discussed various topics, as listed. | Contact Staff Senate Chair, John Smith, to determine the next CODRE Staff Senate Representative. Contact Dan Durbin, propose a CODRE Commissioner to sit on the Budget Task Force. If Dan is amenable, appoint a commissioner. | Muriel Harris Muriel Harris Dwayne Compton |
| III. Orientation Sessions | <p>New Commissioners Handbook is available online.</p> <p>Past orientation sessions have been recorded and are available at this link.</p> <p>Committee members held a discussion about what the orientation sessions should include:</p> <ul style="list-style-type: none"> • Ex officio members introductions and information sharing • Newsletter <ul style="list-style-type: none"> ○ Highlights ○ Submitting information ○ Circulation/distribution • Training, delegation, and succession planning • CARA | Remind new commissioners about resources available on CardBox . The handbook needs to be refreshed to reflect the reorganizational changes to CODRE. | Dwayne Compton |

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| IV. Meetings <ul style="list-style-type: none"> • Commissioners • Executive Committee | <p>Tuesday Executive Committee meetings will be devoted to planning/discussing the Thursday General Body and Commissioner-only meetings.</p> <p>Monday Executive Committee meetings will include on the Chair, Vice Chair, Communications, Director, Treasurer, and other invitees (at the Chair’s discretion) to discuss strategy.</p> | | |
| V. AOB (any other business) | <p>Connie Martinez stated that CODRE is increasing its visibility and trust among the campus community. As a result, members of the campus community would like CODRE’s help in addressing 2 issues:</p> <ul style="list-style-type: none"> • Raising awareness about what it’s like being an international student and resolving unconscious bias and discrimination that many international students face (from the International Student Council). • Unequitable processes and structures that fall within the purview of the Ombud’s office. | <p>Create a calendar/schedule to allow for various university groups to address CODRE at General Body and Executive Committee meetings and/or create agenda items related to their concerns.</p> <p>Prepare a report and draft recommendations, send to the Executive Committee.</p> <p>Consider this as a topic for a Listening Session.</p> | <p>Executive Committee</p> <p>Staff Concerns Committee</p> |
| VI. Adjournment | <p>Chair Harris adjourned the meeting at 1:50 p.m.</p> | | |