

TEAMS Meeting  
Meeting Minutes

Attendees: Connie Martinez, Vice Chair, presiding; Muriel Harris, Chair; Dwayne Compton; J’Lissabeth Faughn; Faye Jones

Guests:

Item	Discussion	Action to accomplish	Person/Group Responsible
I. Call to Order <ul style="list-style-type: none"> <li>• Recording meeting</li> <li>• Welcome</li> <li>• Approval of minutes May 11, 2021</li> </ul>	Vice Chair Martinez Fox called the meeting to order at 11:30 a.m. <ul style="list-style-type: none"> <li>• The meeting was recorded for the purposes of writing minutes.</li> <li>• Vice Chair Martinez welcomed members.</li> <li>• Dwayne Compton made a motion, which J’Lissabeth Faughn seconded, to approve the minutes of the May 11, 2021 meeting.</li> </ul>		
II. Updates <ul style="list-style-type: none"> <li>• <a href="#">Approval of Org Chart/Results</a></li> <li>• New Commissioners/Results</li> </ul>	<ul style="list-style-type: none"> <li>• 50% of CODRE membership responded to an email asking for approval of a restructured CODRE organizational chart, and the vote was in favor of approval and adoption. However, the “Community Relations Committee” will be renamed the “Constituency Relations Committee.”</li> </ul> <p>CODRE will now also have a secretary (known as the Communications Director) and a Treasurer as officers, which committee members agreed is an important role to have.</p> <p>The Communications Director will not serve as Chair of the Communications and Marketing Committee.</p> <p>Committees will have a Chair and Vice Chair. The Vice Chairs will also function as secretaries of their committees and record the minutes of the committee meetings.</p> <ul style="list-style-type: none"> <li>• The ranked list of potential new commissioners will be sent to the president for appointment. There were no objections.</li> </ul> <p>Connie Martinez reminded committee members about creating a new and better onboarding process for new</p>	<p>Discuss the vision/mission and future of CODRE at July meeting.</p>	<p>Muriel Harris</p>

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<ul style="list-style-type: none"> <li>• Retention and Recruitment Theme CODRE/COSW Next step strategies</li>   <li>• Bylaws – un-expired term commissioners</li> </ul>	<p>commissioners.</p> <ul style="list-style-type: none"> <li>• Joint CODRE/COSW Executive Committee meetings are being scheduled to discuss the strategies to improve retention and recruitment using the CARA priority areas and action plans as tools to ask questions and request data. Individual committees of the commissions will drive these efforts.</li>   <li>• Muriel Harris stated the CODRE Bylaws are being revised by Jake Beamer, Fannie Cox, and Maria Tinnell. Final drafts will be presented to the Executive Committee and Commission at a future date.</li> </ul> <p>Muriel also discussed with committee members issues related to un-expired terms of commissioners who do not continue their term. She suggested engaging individuals who applied to join CODRE but were not appointed to fill those un-expired terms and possibly join CODRE committees. Also, she indicated that CODRE could invite individuals to be associate members for one year, and following that associate membership, be invited to formally join CODRE as commissioners.</p> <p>Dwayne Compton recommended that these individuals, if asked to sit on committees, should be given the opportunity to record their DEI work of CODRE to include in their personnel files. This will build resumes of engaging in DEI work.</p> <p>Dwayne also recommended additional screening measures, i.e., holding conversations with applicants, in future cycles to make determinations on invitations/applications to join the commission.</p> <p>Faye Jones reminded Executive Committee members that CODRE recommends new members for appointment to the president, and that the president can appoint from those recommendations or additional individuals that CODRE did not recommend.</p> <p>Committee members held a discussion regarding current applicants, recommendations to the president, and the</p>		

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<ul style="list-style-type: none"> <li>CODRE Communications Director</li> </ul>	<p>appointment of associate members.</p> <p>Committee agreed to review the role of associate members and codify the role in the bylaws as part of the ongoing bylaws revision process.</p> <ul style="list-style-type: none"> <li>Discussed above as part of the organizational chart results.</li> </ul>	<p>Add to the bylaws revision process.</p>	<p>Jake Beamer, Maria Tinnell, Fannie Cox</p>
<p>III. New Business</p> <ul style="list-style-type: none"> <li>Nominations Chairs of CODRE Committees</li> </ul>	<ul style="list-style-type: none"> <li>Dwayne Compton agreed to chair the Constituency Relations Committee.</li> </ul> <p>Executive Committee members discussed the role and responsibilities of the Constituent Relations Committee. That includes the CODRE Commissioner onboarding process.</p> <p>The Executive Committee will continue to consider chairs for the other committees.</p>	<p>Get profiles of CODRE members to help populate this committee roster.</p> <p>Develop a new onboarding process for new CODRE members.</p>	<p>Dwayne Compton</p> <p>Dwayne Compton</p>
<p>IV. Other Business/Announcements</p>	<ul style="list-style-type: none"> <li>In the interest of time, other business was not discussed in detail, and there were no announcements.</li> </ul>		
<p>V. Adjourn</p>	<ul style="list-style-type: none"> <li>Vice Chair Martinez adjourned the meeting at 2:00 p.m.</li> </ul>		

