

TEAMS Meeting
Meeting Minutes

Attendees: Muriel Harris, Chair presiding; Connie Martinez, Vice Chair; Fannie Cox; J'Lissabeth Faughn; Leondra Gully; Faye Jones; Maria Tinnell

Guests: Jake Beamer

Item	Discussion	Action to accomplish	Person/Group Responsible
<p>I. Call to Order</p> <ul style="list-style-type: none"> • Welcome <ul style="list-style-type: none"> ○ Notice of Recording ○ Approval of minutes June 8, 2021 • CODRE updates/matters arising from the minutes of the last meeting (6/8/2021) <ul style="list-style-type: none"> ○ Treasurer position (process for appointing) ○ Fall/Spring meeting format <ul style="list-style-type: none"> ▪ CODRE General meeting – 2nd Thursday ▪ CODRE Commissioners – 2nd Thursday ▪ CODRE Exec (Chairs/Leadership) – TBD 	<p>Chair Harris called the meeting to order at 11:00 a.m.</p> <ul style="list-style-type: none"> • <ul style="list-style-type: none"> ○ The meeting was recorded for the purposes of writing minutes. ○ J'Lissabeth Faughn made a motion, which Connie Martinez seconded, to approve the minutes of the June 8, 2021 meeting. The motion passed. • <ul style="list-style-type: none"> ○ Committee members discussed the process for appointing the treasurer of CODRE, and the responsibilities of the officer. The individual should have accounting and reconciliation experience, and an in-depth knowledge of policies and procedures. ○ <ul style="list-style-type: none"> ▪ Committee members agreed that the meeting schedules for the general body and the commissioners only meeting should remain the same: 12:00 – 1:00 p.m. for the General Body meeting, and 1:00 – 2:00 p.m. for the Commissioners-only meeting, to occur on the 2nd Thursday of every month. ▪ Committee members agreed to designate the 2nd Tuesday of every month as the meeting date for the leadership of CODRE and all the Chairs of CODRE's 	<p>Draft the treasurer guidelines and draft the appointment process by July 19.</p> <p>Invite all Committee Chairs to the Executive Committee meetings that occur on the Tuesday prior to the General Body/Commissioners-</p>	<p>Fannie Cox</p> <p>Jake Beamer</p>

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<ul style="list-style-type: none"> • Options 2nd Tuesday/3rd Monday • Section VIII CODRE Bylaws Committee Descriptions Update <ul style="list-style-type: none"> ○ Committee Chairs ○ Communications Director ○ Treasurer • Commissioners <ul style="list-style-type: none"> ○ Letter to the President re Commissioner Appointments <ul style="list-style-type: none"> ▪ Dwayne Compton ○ Associate Memberships ○ Staff Senate Representative • Next Exec Committee Meeting – July 2021 <ul style="list-style-type: none"> ○ Agenda – training for Commissioners (new and existing) – August 12, 2021 @ Commissioner’s meeting (Constituency Relations Committee – Chair – Dwayne Compton) • Adjournment 	<p style="text-align: center;">Committees.</p> <ul style="list-style-type: none"> • Bylaws revisions are ongoing. • The committee discussed the CODRE appointment letters to be sent from the President, and the inclusion of Dwayne Compton as a commissioner. <ul style="list-style-type: none"> • <ul style="list-style-type: none"> ○ Committee members discussed associate memberships. ○ Chair Harris noted that CODRE needs to identify a new staff senate representative. • Chair Harris stated that at the next CODRE Executive Committee meeting, the committee would focus on crafting the agenda of for the training of new and existing commissioners – to occur at the August 12, 2021 meeting. • The Chair proposed changing the name of CODRE from “Commission on Diversity and Racial Equality” to “Commission on Diversity and Racial Equity.” • Chair Harris adjourned the meeting at 11:54 a.m. 	<p>only meetings (the 2nd Thursday of every month).</p> <p>Continue the drafting of revised CODRE bylaws. Complete draft by July 19.</p> <p>Review the process for filling seats with unexpired terms of commissioners, and consider appointing associate members to fill those roles.</p> <p>Confer with Dwayne Compton about the agenda and structure of the training.</p> <p>Include this change in the bylaws.</p>	<p>Fannie Cox, Maria Tinnell, Jake Beamer</p> <p>Fannie Cox, Maria Tinnell, Jake Beamer</p> <p>Maria Tinnell</p> <p>Fannie Cox, Maria Tinnell, Jake Beamer</p>