

Jefferson Room, Grawemeyer Hall and TEAMS Meeting  
Meeting Minutes

Attendees: Muriel Harris, Chair presiding; Dwayne Compton; Fannie Cox; J’Lissabeth Faughn; Leondra Gully; Maria Tinnell; Stella Wang; Jim Warner

Guests:

Item	Discussion	Action to accomplish	Person/Group Responsible
I. Welcome <ul style="list-style-type: none"> <li>• Notice of Recording</li> <li>• Approval of Minutes</li> <li>• Matters arising from the Minutes</li> </ul>	Chair Harris called the meeting to order at 12:02 p.m. and welcome attendees. <ul style="list-style-type: none"> <li>• She notified attendees that the meeting is being recorded.</li> <li>• Minutes will be approved at a future date, but the recording of the meeting can be reviewed <a href="#">here</a>.</li> <li>• Chair Harris confirmed that HR is working on addressing concerns from trainees and residents, as identified by Irving Joshua at a previous meeting.</li> </ul>		
II. Concerns from Campus	<ul style="list-style-type: none"> <li>• No specific concerns were identified.</li> </ul>		
III. Update on VPDE Search	<ul style="list-style-type: none"> <li>• Finalist interviews are complete and the search committee has submitted a list of strengths, weaknesses, and viability for each candidate to the president. The list was created from feedback received from attendees of the interviews throughout the previous 2 weeks. The search committee’s work has concluded.</li> </ul>		
IV. CODRE Awards Proposal	<ul style="list-style-type: none"> <li>• Leondra Gully discussed the proposed CODRE awards for 2022 using the <a href="#">attached presentation</a>. J’Lissabeth Faughn joined Leondra in fielding questions from commissioners.</li> </ul>	Add this information to the next CODRE newsletter.  Include Residents in the language for the trainees/residents/post-doc awards.	Faughn, Tinnell  Faughn, Gully
V. Speaker (Crystal Wilkerson) <ul style="list-style-type: none"> <li>• Confirmation and funding</li> </ul>	<ul style="list-style-type: none"> <li>• CODRE’s next guest speaker will be Crystal Wilkerson. Additional details to follow.</li> </ul>	Confirm speaker and funding.	Harris
VI. Update on the CODRE Bylaws	<ul style="list-style-type: none"> <li>• The revised bylaws will be presented to the Executive Committee on Monday, December 13.</li> </ul>	Present bylaws.	Cox
VII. Agendas General Body meeting December 09, 2021	<ul style="list-style-type: none"> <li>• Chair Harris noted that President Bendapudi will be unable to attend the General Body meeting. She</li> </ul>		

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	<p>recommended that, on the agenda, commissioners and ex officio members have time to discuss their work.</p>		
VIII. Faculty and Staff Senate Updates	<ul style="list-style-type: none"> <li>The new staff senate representative will be at the General body meeting to report.</li> </ul>		
IX. Committee Reports and Discussion	<ul style="list-style-type: none"> <li>Commissioners discussed regular committee updates and it was requested that more reports and information be submitted to the CODRE newsletter. Jim Warner <a href="#">shared a link</a> to a form to better set the monthly meeting agendas and avoid confusion as to what needs to be included in the monthly newsletters.</li> <li>CARA Current Status – still in a holding phase, waiting to hear back from the president’s office. It’s possible that it may continue to be held until the new VPDE is hired.</li> <li>CODRE Communications Director Report – name badges have been ordered and should be delivered by the next meeting. Awards and subsequent marketing for the awards will be posted shortly. The newsletter is also forthcoming. Listening Sessions thematic reports will be posted online, and Spring Semester sessions begin in February and new topics will be announced in the upcoming newsletters.</li> <li>Letters to associates – CODRE will draft a letter to send to associate members’ supervisors to acknowledge their activity and work for the commission.</li> <li>Chair Harris asked commissioners to consider what should be included in the annual report. Just CODRE’s work, or the work of the university related to DEI? She recommends the latter and requested commissioners to be thinking about this. Maria Tinnell stated the deadline for submissions to the annual report should be May 15, 2022, so there is</li> </ul>		

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	<p>enough time to generate the report before the end of the fiscal year (June 30).</p> <ul style="list-style-type: none"> <li>• Dwayne Compton recommended that the Communications Director connect with Faye Jones' office for information and reports that are generally shared with the HSC.</li> <li>• Stella Wang and Fannie Cox reported on the CARA Committees' subcommittees: The faculty, staff, students, trainees/residents, and administrators concerns committees are still developing their missions and goals.</li> <li>• Campus Environment Team – the campus climate survey results are <a href="#">available here</a>.</li> <li>• Constituency Relations Committee – no new information to report.</li> <li>• Diversity Programming Committee – 3 proposals have been submitted this month.</li> </ul>	<p>Include HSC DEI reports in Annual Report.</p> <p>Draft a report for January newsletter to address questions and the discrepancy between the survey results from different constituencies.</p> <p>Submit something to the newsletter, confirm mission of committee for bylaws update.</p>	<p>Tinnell, Jones (Jon-Aaron Moody)</p> <p>Harris, Tinnell, Warner</p> <p>Compton, Cox, Tinnell</p>
X. New Business	<ul style="list-style-type: none"> <li>• Chair Harris reported that Wanda Long has accepted the position of Treasurer and will present the CODRE budget at the January meeting. The commission will also discuss the creation of next year's budget (including fundraising and grant writing).</li> <li>•</li> </ul>		
XI. Adjournment	Chair Harris adjourned the meeting at 1:33 p.m.		