

University of Louisville
BFSA Executive Committee Meeting Minutes

Date: March 17, 2020

Place: Microsoft Teams

BFSA Board Members present:

Dr. Sherri Wallace, President

Carrye Wilkins, Secretary

Sandra King, Treasurer

Katrina Elliot, Student Concerns Committee Chair

Carcyle Barrett, Credentials and Nomination Committee Chair

Michael Wade, Assistant Treasurer

Dr. Cynethia Bethel-Jaiteh, Faculty Affairs Committee Chair

Dr. Ishwanzya Rivers, Parliamentarian/Historian

BFSA Board Members not present:

Marc Ellis, Program Coordinator

Visitor

Karan Chavis, BFSA Executive Champion

Agenda Item I: Call to Order/Roll Call

Carrye Wilkins called the meeting to order at 3:00 PM, with an established quorum of five.

Agenda Item II: Elections for 2020-2022

Carcyle reported that the **elections are open and will close on Friday, March 27**. There are roughly one candidate per position with a couple positions with two candidates. Open positions were slated for write-ins. Wallace suggested that, in addition to write-in, nominations can be taken from the floor at the Annual Meeting to fill open positions. Election results will be reported in an email with BFSA information and next steps.

Agenda Item III: Annual Reports and Annual Meeting

- A. Wallace recommended that all meetings—including the annual meeting—be suspended until further notice from UofL about the remainder of the semester. The quorum agreed.
- B. Barrett recommended that **all officers submit an Year-End Report** by the end of April for record-keeping and transition purposes. The quorum agreed. Thus, **BFSA Annual Reports will be due from all officers by Thursday, April 30.**

Agenda Item IV: Treasurer's Report – Sandra King

No report at this time.

Agenda Item V: Committee Reports and Activities – Event Planning

- A. Credentials and Nomination Committee – Carcyle Barrett

Barrett reported on the election. See above.

- B. Media Committee –
No Report
- C. Program Committee – Marc Ellis
No Report
- D. Faculty Affairs – Dr. Cynethia Bethel-Jaiteh
No Report
- E. Staff Affairs –
No report
- F. Student Affairs – Katrina Elliot
No report
- G. Ad Hoc Strategic Planning Committee - Carcyle Barrett
No report
- H. Affiliates Report – CODRE and COSW (Executive Committee Commissioners)
No time for reports

Agenda Item VII: Old Business

All old business is tabled until the next meeting.

Agenda Item VIII: New Business

All new business is tabled until the next meeting.

Agenda Item IX: Adjournment

The meeting adjourned at about 3:30 PM.