

**University of Louisville**  
BFSA Executive Committee Meeting Minutes

Date: April 2, 2020

Place: Microsoft Teams

**BFSA Board Members present:**

Dr. Sherri Wallace, President

Carrye Wilkins, Secretary

Sandra King, Treasurer

Katrina Elliot, Student Concerns Committee Chair

Carcyle Barrett, Credentials and Nomination Committee Chair

Sandra King, Treasurer

Michael Wade, Assistant Treasurer

Dr. Cynethia Bethel-Jaiteh, Faculty Affairs Committee Chair

Dr. Ishwanzya Rivers, Parliamentarian/Historian

**BFSA Board Members not present:**

Marc Ellis, Program Coordinator

**Visitor**

RaShaundra Jacobs, member of BFSA Credentials and Nomination Committee

**Agenda Item I: Call to Order/Roll Call**

Meeting called to order at 3:00 PM, with an established quorum of five.

**Agenda Item II: Elections for 2020-2022**

1. The election results and remaining issues (Barrett and Jackson)

Barrett reported on the election results. Discussion ensued about next steps for officers left undetermined and unfilled. Barrett will follow-up and send those results to Wallace for dissemination. The following persons below were selected via electronic vote on Survey Monkey:

**BFSA Election Results**

President:	Carcyle D. Barrett
Vice-President:	Riece Hamilton
Treasurer:	Michael Wade
Social Media Coordinator:	Diamond Davies
Faculty Affairs Cmte. Chair:	Cynethia Bethel-Jaiteh
Student Affairs Cmte. Chair:	Katrina Elliott
Credentials and Nominations Chair:	RaShaundra Jacobs

### **Available Positions**

Secretary

Parliamentarian/Historian

Webmaster Media Coordinator

Program Coordinator

Staff Affairs Cmte. Chair

### **Agenda Item III: Old Business**

- A. The retreat (Wallace) – The Employee Resource Group (ERG) Leadership Team Retreat was canceled due to the Coronavirus Pandemic and the university’s subsequent remote operations. More information will be shared about rescheduled at the next ERG Leadership Team Meeting on April 22 at 3:00 p.m.
- B. The reception (Wallace, Barrett, Rivers) – The BFSA annual meeting and reception has been postponed until the university resumes normal campus operations.
- C. Final reports and transition (Wallace and EC officers) – Wallace reminded all officers to please file Year-End Reports for record-keeping purposes.

### **Agenda Item IV: Treasurer’s Report – Sandra King**

No report at this time.

### **Agenda Item V: Committee Reports and Activities – Event Planning**

- A. Credentials and Nomination Committee – Carcyle Barrett  
Barrett reported on the election. See above.
- B. Media Committee –  
No Report
- C. Program Committee – Marc Ellis  
No Report
- D. Faculty Affairs – Dr. Cynethia Bethel-Jaiteh  
No Report
- E. Staff Affairs –  
No report
- F. Student Affairs – Katrina Elliot  
No report
- G. Ad Hoc Strategic Planning Committee - Carcyle Barrett  
No report

H. Affiliates Report – CODRE and COSW (Executive Committee Commissioners)  
No time for reports

**Agenda Item VIII: New Business**

All new business is tabled until the next meeting.

**Agenda Item IX: Adjournment**

The meeting adjourned at about 3:30 PM.