

**Minutes**  
**A&S Staff Association Meeting**  
**Tuesday, December 6, 2022, 2:00–3:00 p.m.**  
**BAB218**

- I. Chair yoga (Sammy-Jo Hand, UofL Health Promotion)
  - A. Sammy-Jo leads virtual chair yoga sessions two–three times per weeks on Teams. For more information and/or to participate, join the Mindful Movement/Chair Yoga team at <http://tiny.cc/HPchairyoga>.
- II. Call to order
- III. Approval of November 2022 meeting minutes [see attachment]
  - A. Motion to approve the November 2022 meeting minutes passes (31 yes, 0 no, 1 abstention)
- IV. Dean’s Office Update (Jason Sievers)
  - A. In the past couple of months, there have been three new staff hires in A&S:
    1. Allison Buchanan is the new Communications and Alumni Relations Coordinator.
    2. Peg O’Malley is the new UBMI, working with the Departments of Anthropology, Geographic and Environmental Sciences, Pan-African Studies, and Sociology.
    3. Nuriya Raimberdieva is the new Program Coordinator, Senior, for Undergraduate Education.
  - B. Last week, there was a reception to celebrate the SGA’s resolution recognizing the work of Advising Center staff. Congratulations!
  - C. Please encourage your colleagues to nominate folks for the A&S Awards. The deadline is tomorrow, Wednesday, December 7.
  - D. The Employee Success Center is starting a new recognition of retirees on Thursday, December 8.
- V. WorkdayHR (MaryPat Chiavaroli and Mary Elliott)
  - A. PowerPoint presentation [see attached]
  - B. Additional comments/answers to questions
    1. Please pay attention to student workers’ timesheets, to ensure that they’re pre-populating and submitting their December 2–15 timesheets by the early deadline (Monday, December 12, by 7:00 a.m.).
    2. It’s not yet clear if Business Ops will continue to send out reminder emails about entering and approving time.
    3. If people do not enter their time by the deadline, they won’t get paid until the next pay period. (There will be no more “paper” timesheets as back up.)
    4. It’s not yet clear if/how we will be able to look at old timesheets for ourselves and supervisees.
- VI. Other business
  - A. Josh Boydston will send out the Spring ULASSA meeting schedule (as a Microsoft Outlook calendar event) tomorrow.
- VII. Motion to adjourn
  - A. Motion passes (32 yes, 0 no, 0 abstentions)

*Meeting adjourned at 3:50 p.m.*