

A&S Staff Association
Meeting Minutes
February 9, 2022, 12 p.m.
BAB218 and Teams

- I. Welcome (Jason Sievers and Joshua Boydston)
- II. Message from Provost Bradley
 - A. Provost Bradley is bringing together a committee comprising staff and faculty, some appointed and some elected, to discuss a potential restructuring of the College to make it more effective, interdisciplinary, and responsive to declining enrollments.
 - B. Compensation and lack of professional development opportunities for staff are problems that the Provost intends to work on correcting.
 - C. The proposed restructuring does not include a plan to reduce staff. If anything, more staff are needed. The goal is to generate more revenue, rather than cutting expenses.
 - D. Another goal is to improve communication between departments and administration.
- III. Message from Dean Owen
 - A. Budget Update
 - 1. Even though revenues were down, Fiscal Year 2021 ended with a \$2.5 million budget surplus due to the spending freeze. However, unbudgeted expenses (e.g., bonuses, cost-of-living adjustments, restoration of retirement savings) ate up the surplus and left the College with a deficit of \$1.25 million.
 - 2. For FY22, the College has reduced enrollment and revenue targets but is still falling short. At present, the College is 11,000 credit hours short of its enrollment target, with a projected deficit of \$3.7 million.
 - 3. Dean Owen is encouraging departments to add as many late-start and summer courses as possible to grow enrollment and close the budget gap.
 - B. A&S Strategic Planning Committee
 - 1. Dean Owen prefers to speak about “reimagining” the College’s current divisional structure to promote interdisciplinarity in curriculum and research to drive enrollment and appeal to student interests.
 - 2. The A&S Strategic Planning Committee will consist of fifteen faculty and staff members, both appointed and elected. The Provost will appoint five, the Dean will appoint five, three will be elected by the faculty, and two will be elected by the staff. Please send any nominations to Jason.
 - 3. What the restructuring looks like will be determined by the committee and then subject to approval by the Faculty Assembly and so on.
 - 4. Dean Owen will set up mechanisms for transparent communication between the committee and the staff and faculty, including web page and forums.
- IV. Message from Dean’s Chief of Staff Julie Wrinn
 - A. Monday Memo
 - 1. Julie is working on resuming the Monday Memo. Please submit announcements, events, and kudos to her.
 - B. Awards
 - 1. Tuesday, February 15, is the deadline submitting nominations for University-wide awards.
 - 2. Monday, February 28, is the deadline for submitting nominations for A&S-specific awards.
- V. Assembling committee for A&S Staff Awards (Outstanding Supervisor and Outstanding Performance)
 - A. Motion for last year’s award winners to serve as this year’s A&S Staff Awards committee is approved unanimously (0 no’s, 0 abstentions).
- VI. Staff representative on the DEI Committee (to replace LyShanna Cunningham)
 - A. Additional information about the committee is required.
 - B. Motion to table agenda item until next meeting is approved unanimously (0 no’s, 0 abstentions).
- VII. ULASSA Vice President
 - A. Per the bylaws, we will need to have a formal vote to fill the Vice President vacancy.
 - B. Timeline

1. Motion to approve nomination/election timeline listed on the agenda is approved unanimously (0 no's, 0 abstentions).
2. Nominations are due to ulassa@louisville.edu by February 18.
3. Ballots will be circulated on February 21.
4. Ballots will be due by February 25.
5. Election results will be announced on February 28.

VIII. Future Meetings

- A. Many staff are not available for Friday meetings, so Jason and Josh will come up with a revised meeting schedule.
- B. Motion to move future meetings to Teams is approved unanimously (0 no's, 0 abstentions)

No other business.

Meeting is adjourned.