

MEETING OF THE CURRICULUM COMMITTEE  
August 15, 2024  
MINUTES

*Committee: Present:* Matt Church, Calvin Coker, Jordan Gabbard, Gregory Hutcheson, and Jason Sievers; *Absent:* Dana Seay, Lenore Hoyt, *Guests:* Regina Roebuck

The meeting was convened at 9:00 AM.

The committee was welcomed back to the 2024-2025 academic year and introductions were made.

Dr. Calvin Coker was voted as Chair of the Committee, and Prof. Jordan Gabbard was voted as the committee's representative to the University's Cardinal Core Committee.

The committee agreed to the below schedule and all meeting will be held virtually from 2:00-3:15 PM except for December 4<sup>th</sup> and April 24<sup>th</sup>.

**Fall 23**

August 15<sup>th</sup> @ 9-9:50  
September 20<sup>th</sup> @ 2-3:15  
October 18<sup>th</sup> @ 2-3:15  
November 15<sup>th</sup> @ 2-3:15  
December 4<sup>th</sup> @ 9:30 - 12

**Spring 24**

January 24<sup>th</sup> @ 2-3:15  
February 21<sup>st</sup> @ 2-3:15  
March 21<sup>st</sup> @ 2-3:15  
April 24<sup>th</sup> @ 9-11:30

Dr. Jason Sievers informed the Committee of the course changes since April; The General Studies program added an in-person code to the current program; the e-vote for the 073-24S Proposed Certificate Admission Catalog Language passed and was updated in catalog; and the Faculty Assembly will require each standing committee to give a report at each meeting.

The committee next discussed sending a letter to the University's Cardinal Core Curriculum Committee (CCCC) asking them to review the Cardinal Core SLO's. Prof. Jordan Gabbard is to draft a letter for the committee to review and then send to the CCCC.

The committee then discussed the name change process drafted by Dr. Cara Cashon and Krista Young.

**NEW BUSINESS**

001-24F - The Committee APPROVED the proposed the removal of conference work and credit by examination from the undergraduate catalog. Dr. Regina Roebuck informed the committee that credit by examination was used primarily by students wanting to receive credit for a foreign language that the university no longer teaches. Additionally, she told the committee that students have rarely sought to do conference work and can now better be accommodated through online

courses and, when necessary, independent study and by removing these outdated options will prevent confusion from the students and instructors. *Next Steps: Update catalog for AY 25-26.*

002-24F - The Committee REJECTED the proposed removal of the minimum program GPA criteria. Dr. Regina Roebuck informed the committee that currently no standard definition for Program GPA exists and different academic units have been including different course types (e.g. Cardinal Core, free electives, in-major core courses, out-of-major core courses, supporting courses, etc.) in the calculation of the Program GPA. It is difficult for a student to determine if they have met the requirements for graduation since they do not know how to calculate their Program GPA due to the lack of explicit definition of the Program GPA in the catalog or on the student's transcript. The committee discussed the ramifications of the removal and had concerns for students graduating lower GPAs in their program than what they would overall. Additionally, the Committee APPROVED the proposed removal of the program language from the academic accolades. Dr. Regina Roebuck told the committee that academic units can include a Program GPA requirement as an additional graduation or accolade criteria for their students but must clearly state in the catalog which courses are/aren't included in the Program GPA calculation. *Next Steps: Inform the Council for Undergraduate Academic Affairs and Advising (CUAAA).*

003-24F - The Committee APPROVED the proposed name change for the PhD program from Experimental Psychology to Psychological Science. The committee briefly discussed the name change but did not have any reservation. *Next Steps: Send forward to Bob Goldstein.*

004-24F - The Committee APPROVED the proposed Seal of Biliteracy. Dr. Regina Roebuck informed the committee that the Seal of Biliteracy, as defined by the American Council on the Teaching of Foreign Languages is an award given by a school, district or state in recognition of students who have attained proficiency in English and one or more other world languages by high school graduation. Additionally, she stated that it would be in the best interests of the College's students and would make UofL comparable to UK, by accepting the Seal of Biliteracy from the State of Kentucky as satisfying the language requirement for both the BA and BS degrees. The committee briefly discussed this proposal and wants to revisit this award in five years to see the impact it has on the enrollment in CML.

The meeting adjourned at 9:55 AM.

Respectfully submitted,

Jason A. Sievers, Ph.D.  
Assistant Dean for Enrollment Management

Prepared September 3, 2024.