

MEETING OF THE CURRICULUM COMMITTEE  
September 15, 2023  
MINUTES

*Committee: Present:* Anne Caldwell, Matt Church, Jordan Gabbard, Beverly Granger, Paul Himes, Lenore Hoyt, Gregory Hutcheson, Dana Seay, and Jason Sievers; *Guests:* Michael Bassi, Danielle Dolan, Kristopher Grady, Shira Rabin, and Jonetta Weber

The meeting was convened at 2:00 PM.

The meeting was convened via MS TEAMS at 2:00 PM and the April 25, 2023, and August 17, 2023, minutes were approved.

Dr. Jason Sievers informed the Committee of curriculum changes since April 25<sup>th</sup> (Appendix A).

001-23F - The Committee APPROVED the proposed program change request for the Police Executive Leadership Development (CERT). Dr. Michael Bassi informed the committee the certification is being updated to remove CJ 477 - Organizational Behavior in Law Enforcement reducing the number of credit hours to 12. *Next Steps: Approve to Bob Goldstein.*

002-23F - The Committee APPROVED the proposed program change request for the Sociology (BS) program. Dr. Jonetta Webber informed the committee the program is adding an online delivery to existing in person BS in sociology. *Next Steps: Approve to Bob Goldstein.*

003-23F - The Committee APPROVED the proposed course change for BIOL 396: Preview to Dentistry -WR. Dr. Shira Rabin informed the committee the program is adding a WR component to the existing course. The Committee requested an updated syllabus that included the WR requirements and the addition of course policy statements, including required University Title IX statement and recommended DRC accessibility statement. *Next Steps: Update syllabus and send to Bob Goldstein.*

004-23F - The Committee POSTPONED the vote for the proposed suspension of the Graduate Certificate Program in Asian Studies. Dr. Kristopher Grady told the committee the about ways of increasing interest in the certificate program but surveying students in Political Science, Classical and Modern Languages, History, and Criminal Justice Departments. There was discussion on how different programs can be a feeder program for the certificate. The Committee voted to hold the vote to give Dr. Grady time to develop a plan to reinstate the certificate program.

005-23F - The Committee APPROVED the proposed Admission in Conditional Transfer Status. Danielle Dolan, Assistant Dean of Advising, informed the committee transfer students that do not meet the minimum requirements of admission are admitted on academic warning and have only a set amount of time to establish a good GPA. The proposed change would give incoming students more time to meet standards.

The meeting adjourned at 2:58 PM.

Respectfully submitted,  
Jason A. Sievers, Ph.D. Interim Assistant Dean for Enrollment Management

Prepared September 21, 2023

College of Arts and Sciences  
Curriculum and Standards Committee  
September 15, 2023  
2:00 PM – 3:15 PM  
MS TEAMS

**AGENDA**

APPROVAL OF MINUTES

April 25, 2023, Meeting  
August 17, 2023, Meeting

ANNOUNCEMENTS

- Review curriculum changes since April 25th (APPENDIX A)

NEW BUSINESS

001-23F – Proposed program change request: 183: Police Executive Leadership Development (CERT) - Delete CJ 477 - Organizational Behavior in Law Enforcement from the PEDCPED certificate making the certificate 12 hours instead of 15 hours.

002-23F – Proposed program change request: 82: Sociology (BS) – Adding online delivery to existing F-2-F BS in sociology

003-23F – Proposed course change request: BIOL 396: Preview to Dentistry -WR – Adding WR component to existing course

004-23F – Proposed suspending the Graduate Certificate Program in Asian Studies

005-23F – Proposed Admission in Conditional Transfer Status

Appendix A  
Course Changes Since April, 25, 2023

Course	Change	Justification
AIRS 101 : Foundations of the U.S. Air Force I	Credit Hour	Changing from variable credit to 1 credit hour.
AIRS 102 : Foundations of U.S. Air Force II	Credit Hour	Changing from variable credit to 1 credit hour.
AIRS 110 : Air Force ROTC Independent Study	Credit Hour	Changing from variable credit to 1 credit hour.
AIRS 201 : Evolution of U.S. Air Power I	Credit Hour	Changing from variable credit to 1 credit hour.
AIRS 202 : Evolution of U.S. Air Power II	Credit Hour	Changing from variable credit to 1 credit hour.
AIRS 210 : Air Force ROTC Independent Study	Credit Hour	Changing from variable credit to 1 credit hour.
AIRS 253 : Air Force ROTC Leadership Laboratory	Credit Hour	AIRS 253 is intended only for students who need to delay their entry into the upper division AFROTC classes for one year. They have already taken and passed AIRS 201 and AIRS 251, but AFROTC program requirements still require their attendance at Lead Lab.
AIRS 254 : Air Force ROTC Leadership Laboratory	Credit Hour	AIRS 253 is intended only for students who need to delay their entry into the upper division AFROTC classes for one year. They have already taken and passed AIRS 201 and AIRS 251, but AFROTC program requirements still require their attendance at Lead Lab.
AIRS 310 : Air Force ROTC Independent Study	Credit Hour	Only 3 credits. Can be repeated with departmental approval to accommodate rest of the student's schedule.
AIRS 410 : Air Force ROTC Independent Study	Credit Hour	Only 3 credits. Can repeat with department approval to accommodate student's schedule.
ART 690 : MFA Projects: Studio	Semester & Allowable Hours	Changing semesters in which course is required to be taken. Removing the option to be taken as an elective in additional semesters. Reducing allowable hours to 9. These changes are expected to increase course enrollment as it will now only be offered in the Spring semester.
BETH 605 : Selected Topics in Bioethics	Variable Credit	We would like to offer the course for variable credit and make clear to students that it can be repeated for credit when topic changes.
BIOL 321 : Introduction to Health Professions Skills Laboratory	Prerequisites	Prerequisites were worded oddly and students were enrolling without the required courses. Students need 1 basic Biology course and 1 basic Chemistry course to enroll. We just tried to change the wording.
CCS 645 : Thesis Guidance	Repeatable Credit	Changing repeatability to allow a total of 2 completions at 6 credit hours for students enrolled in the dual MPA-MA Art & Art History Critical and Curatorial Studies program (see attached approval from Art & Design department). Reason for change is to increase dual degree credits from 55 to 58. Also added basic catalog description as course did not previously have one (Chris, please revise as appropriate). Kept component code as lecture but can be changed to independent study if that is more appropriate.
CHEM 632 : Chemistry Education	Title, Description, Credit Hours	Title, description and decrease in credit hours to 3. Updating course
CJ 304 : Criminal Justice Prior Learning Assessment (PLA)	Variable Credit	Updating to variable credit to allow for PLA evaluation and changing component type to Independent Study.
COMM 438: Intimate Communication - WR	Changing Effective Date	Changing effective date to Spring 24.
COMM 538 : Intimate Communication - WR	Changing Grade Level	Editing for graduate only
DES588 / ART 588 : Internship in Design	Adding cross-listing	Adding DES 588 cross-list to ART 588
GEN 110 : COLLEGIATE SUCCESS FOR A&S	Credit Hour	Changing to variable credits 1-3 from 1 credit.
M L 313 : Special Topics in Language, Literature, or Culture	Variable Credit	add variable credit option (.5-3 credit hours), change repetitions
PADM 500 / PLAN 500 : Economics for Public Affairs	Inactivation	Course is no longer offered.

Appendix A  
Course Changes Since April, 25, 2023

PADM 630 / PLAN 623 / UPA 687 : Environmental Policy and Natural Hazards	Inactivation	Course is no longer offered.
PADM 637 / PLAN 637 : Netherlands: Policy and Planning	Inactivation	Course is no longer offered.
PADM 644 : Collective Bargaining	Inactivation	Course is no longer offered.
PADM 646 / PLAN 645 : Dogs in Society: An Interdisciplinary Examination of the Human Canine Connection	Inactivation	Course is no longer offered.
PADM 647 : Arbitration	Inactivation	Course is no longer offered.
PADM 649 : Legal Aspects of Human Resources	Inactivation	Course is no longer offered.
PADM 651 : Trade Unions	Inactivation	Course is no longer offered.
PADM 652 : Equal Opportunity and the Workplace	Inactivation	Course is no longer offered.
PADM 673 / PLAN 673 / UPA 673 : Behavioral Dimensions of Urban Sustainability	Inactivation	Course is no longer offered.
PADM 674 / PLAN 674 / UPA 674 : Sustainable Urbanism	Inactivation	Course is no longer offered.
PAS 247 : Language, Protest and Identity	Card Core Designation Removal	CC Office removing the CC designation due to infrequency of course offering.
PAS 319/HIST 319 : African-American History I	Card Core Designation Removal	CC Office removing the CC designation due to infrequency of course offering.
PHIL 505 : Selected Topics	Variable Credit	We want to be able to offer this course for variable credit and to allow students to repeat when topic changes.
PHIL 605 : Special Topics	Variable Credit	We would like to be able to offer the course for variable credit and make it repeatable when topic changes.
PHYS 275 : Introduction to Scientific Computing and Data Analysis	Prerequisites	We propose to drop the prerequisites (Calculus I) in order to make this introductory course more accessible and to facilitate the new interdisciplinary A&S program in scientific computing and data analysis that is under development. Students at this level will be introduced to analysis software, but do not need to develop their own analysis software, hence Calculus I is not needed as a pre- or co-requisite.
PLAN 380 : Special Topics in Urban Planning	Inactivation	Course is no longer offered.