

MEETING OF THE CURRICULUM COMMITTEE

September 16, 2022

MINUTES

Attendees: *Committee:* Matt Church, Paul Himes, Jiaxu Li, Dana Seay, Laura Moyer, Karl Swinehart, Jason Sievers, and Li Zeng; *Guests:* Avery Kolers, Yuxin Ma, Jennifer Mansfield-Jones, Nicholas Paliewicz, Matthew Ruther, Deborah Yoder-Himes, and Sumei Zhang

The meeting was convened via MS TEAMS at 2:00 PM and the April 8, 2022, and August 18, 2022, minutes were approved.

Dr. Jason Sievers informed the committee of curriculum changes since April 18th and then discussed the pre-LOI Form from Office of Academic Planning and Accountability (OAPA). The purpose of the pre-LOI is to determine whether opportunities for multidisciplinary collaboration exist and safeguard against program duplication in the university's academic portfolio and OAPA will canvass the academic units at the beginning of each academic year to inquire what programs, credentials and/or other curricular-related ideas have been or are scheduled to be discussed by each unit's curriculum committees over the upcoming 12 -16 months.

The Committee began by discussing OLD BUSINESS from the April 8th meeting:

066-22S: The Committee **APPROVED** adding WGST 610 to WGST 410 as a permanent number on the basis, program provides an updated syllabus that includes a grading scale. Dr. Yuxin Ma informed the committee that this course has been, and currently is, being taught as a special topics course. Once updated syllabus is received, next step, send to Bob Goldstein.

The Committee next moved on to NEW BUSINESS.

001-22F: The Committee **APPROVED** the proposed new course COMM 341: Music Video Production. Dr. Nick Paliewicz informed the committee that this course is being added for the future film study minor. Next step, send to Bob Goldstein.

002-22F: The Committee **APPROVED** the proposed new course COMM 466: Special Topics in Communication Studies WR CUE on the basis, program provides an updated syllabus that includes a grading scale. Dr. Nick Paliewicz informed the committee the need for the special topics course. For this proposal to meet the deadline, the committee decided to vote online once they received the updated syllabus. Once updated syllabus is received, next step, send to Bob Goldstein.

003-22F: The Committee **APPROVED** the proposed new course BIOL 264: Human Anatomy and Physiology I Laboratory. Dr. Deborah Yoder-Himes informed the committee how this course will help improve first- and second-year courses by replacing BIOL 262. Next step, send to Bob Goldstein.

004-22F: The Committee **APPROVED** the proposed BIOL 265: Human Anatomy and Physiology II Laboratory. Dr. Deborah Yoder-Himes informed the committee how this course will help improve first- and second-year courses by replacing BIOL 262. Next step, send to Bob Goldstein.

005-22F: The Committee **APPROVED** the proposed course reinstatement BIOL 395: Basic Pharmacology and Toxicology on the basis, program provides an updated syllabus. Dr. Deborah Yoder-Himes informed the committee the program is currently taught as a special topic and by reinstating the course and changing its name will appeal to many majors. Once updated syllabus is received, next step, send to Bob Goldstein.

006-22F: The Committee **APPROVED** the proposed new course BIOL 450: Cancer Biology on the basis, program provides an updated syllabus. Dr. Deborah Yoder-Himes informed the committee the program is currently taught as a special topic. Once updated syllabus is received, next step is to send to Bob Goldstein.

007-22F: The Committee **APPROVED** the proposed new course POLS 407: Topics in Law and Jurisprudence. Dr. Laura Moyer informed the committee why Political Science need this course. Next step is to send to Bob Goldstein.

008-22F: The Committee **APPROVED** the proposed new course URBS380: Special Topics in Urban Studies. Dr. Matthew Ruther informed the committee this course is design for PhD students who will be teaching. Next step is to send to Bob Goldstein.

009-22F: The Committee **APPROVED** the proposed online delivery of the current Graduate Certificate in Real Estate Development. Dr. Sumei Zhang informed the committee that online programs are primarily intended for adults who are working, have a family, or other potential commitments or circumstances that would make it difficult to attend a program on campus or a program with designated meeting times. Next step, send to Bob Goldstein with letter of support from Dean Owen.

010-22F: The Committee **APPROVED** the proposed accelerated BA in Sustainability/Master of Public Planning program. Dr. Matthew Ruther informed the committee that the accelerated degree program will allow a student to complete the Bachelor of Arts in Sustainability and the Master of Urban Planning (MUP) over a five-and-a-half-year period, instead of the six years that is normally required. This time savings is accomplished by allowing students to apply nine credit hours of graduate coursework taken during their undergraduate studies towards the completion of both the BA and MUP degrees. Because all these courses are presently offered through UPA, this change is not expected to impact any other program in the College of Arts and Sciences. Next step, send to Faculty Assembly.

011-22F: The Committee **APPROVED** the proposed accelerated BA-MA Applied Philosophy. Next step is to send to Faculty Assembly. Dr. Avery Kolers informed the committee that the Philosophy Department offers an MA in Applied Philosophy. They already allow students, on an informal basis, to apply to the MA up to 9 hours of credit taken towards the BA, provided the students completed the 600-level requirements in the relevant courses. Next step, send to Faculty Assembly.

Dr. Jason Sievers informed the committee to begin to think about streamlining the Cardinal Core Curriculum and what that would look like.

The meeting adjourned at 3:10 PM.

Respectfully submitted,

Jason A. Sievers, Ph.D.
Interim Assistant Dean for Enrollment Management

Prepared September 23, 2022

College of Arts and Sciences
Curriculum Committee
September 16, 2022
MS TEAMS

AGENDA

APPROVAL OF MINUTES

April 8, 2022, Meeting
August 18, 2022, Meeting

ANNOUNCEMENTS

- Curriculum changes since April (APPENDIX A)
- Pre-LOI Form from OAPA (APPENDIX B)

OLD BUSINESS

066-22S – Proposed adding WGST 610 to WGST 410 as a permanent number

NEW BUSINESS

001-22F – Proposed new course COMM 341: Music Video Production

002-22F – Proposed new course COMM 466: Special Topics in Communication Studies WR CUE

003-22F – Proposed new course BIOL 264: Human Anatomy and Physiology I Laboratory

004-22F – Proposed new course BIOL 265: Human Anatomy and Physiology II Laboratory

005-22F – Proposed course reinstatement BIOL 395: Basic Pharmacology and Toxicology

006-22F – Proposed new course BIOL 450: Cancer Biology

007-22F – Proposed new course POLS 407: Topics in Law and Jurisprudence

008-22F – Proposed new course URBS380: Special Topics in Urban Studies

009-22F – Proposed online delivery of the current Graduate Certificate in Real Estate Development

010-22F – Proposed accelerated BA in Sustainability / Master of Public Planning program

011-22F – Proposed accelerated BA-MA Applied Philosophy

| Course | Change | Justification |
|---|---------------------------|--|
| HIST 369 : French Empire | Title Change | Updating title to reflect the course content. |
| ART 361 : Introduction to Interior Design | pre-requisites | Removing ART 207 from pre-requisites. |
| ART 569 : Computer Applications for Interiors II | pre-requisites | Correcting pre-requisite to ART 559. |
| CHEM 101 : Chemistry and Contemporary Society - S | Title Change | We want to make this course more attractive to non-science majors. We believe the change in the title will be more appealing to the broader student population at U of L. We plan to teach the chemistry fundamentals in this course with more emphasis on applicability to contemporary society. |
| COMM 336 : Video Communication II | pre-requisites/fees | Including COM 238 as acceptable pre-req in addition to COMM 335 to make class available to students who may not have taken 335. An additional \$90 fee is charged for this course. |
| COMM 513 : History of Communication - WR | Course Inactivation | Has not been taught in many years. Need this space for new classes. |
| BIOL 240 : Unity of Life - S | pre-requisites | Adding minimum Accuplacer QRAS scores to the course's prerequisites. |
| BIOL 242 : Diversity of Life - S | pre-requisites | Updating prereqs to remove BIO placement exam as it doesn't exist anymore. |
| BIOL 388 : Research Opportunities in Biology | Updated Title | The previous name often confused students into thinking it was a course only for Honor's students. It is not and we would like to get more students involved as it might improve student retention. |
| CHEM 441: Elements of Physical Chemistry | pre-requisites | Change in prerequisites from "CHEM 341; PHYS 222 or PHYS 299; and MATH 206 (or concurrent)." to the following "CHEM 202; PHYS 222 or PHYS 299; and MATH 205." |
| CHEM 450 : Introduction to Computational Chemistry and Molecular Modeling | pre-requisites | Change prerequisite from MATH 206 to MATH 205 to match actual course requirements. |
| CHEM 527 : Spectroscopic Identification of Organic Compounds - WR | pre-requisites | Removed CHEM 210 as a prerequisite. CHEM 210 is a lab course that is not needed for CHEM 527 content. |
| CHEM 532 : Chemistry Education for Secondary Teachers | pre-requisites | Changed prerequisite from CHEM 527 to CHEM 342. This reflects the change in CHEM 527, which is no longer required for this course. |
| CHEM 550 : Group Theory and its Chemical Applications | pre-requisites | Changed prerequisites from "One year of physical chemistry." to CHEM 441 or CHEM 465 to be clearer by listing specific courses. |
| CHEM 557 : Bio-Organic Phenomena | pre-requisites | Changed prerequisites from "One year of organic chemistry" to "Completion of CHEM 342 (or equivalent). Completion of CHEM 445, CHEM 545, or equivalent is strongly preferred." This change makes the prerequisite clearer by naming a specific course. |
| GEN 105 : Special Topics in Supplemented College Reading | Changing credit | Changing from variable credit to 2 credits. |
| PHYS 430 : Practicum in Physics Education - CUE | Changing credit | Undergraduate teaching assistants (UTAs) are no longer being paid. Thus, we are expanding the credit for this course from 1 to 3 semester hours. This brings it more in line with a 3-hour internship or co-op. |
| PHYS 498 : Undergraduate Research | Change Course Description | The decision to no longer provide pay for undergraduate teaching assistants (UTAs) adversely affects one of our CUE options. Promoting this course to CUE status is consistent with the importance of research as a culminating experience, and helps rebalance the CUE options available to our students. |
| BIOL 409 : Evolutionary Biology - CUE | pre-requisites | Updating prerequisites: Prerequisites are Biol 240 and Biol 242 plus Biol 244 OR both Biol 241 and 243. |

Pre-LOI for New Program Proposal

The Provost's Office would like to ensure that all potential multi- and interdisciplinary opportunities are explored. An exploration of multi- and interdisciplinary opportunities will safeguard against program duplication in the university's portfolio. Moreover, it will lead to the creation of more innovative and cutting-edge programs. To that end, please examine programs offered in other units at the university with an eye towards multi- and interdisciplinary collaborations that could enhance the proposed degree program. Documentation of your outreach to other academic units will need to be provided.

The Pre-LOI is the initial stage of new program development for all proposed academic programs and facilitates review and discussion of proposed programs with all appropriate parties **prior** to the start of the academic unit's internal approval process for new academic programs.

Pre-LOI reports must be submitted to **Leslie Harper** by **September 30, 2022**.

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| Program Name: | |
| Degree Level: | |
| Date: | |
| Department: | |
| School/College: | |
| Contact Person: | |
| Method of Delivery (online, face-to-face): | |

1. Program Abstract (250 words or less). Describe the program's focus and purpose, primary area of study, length of the program, goals/objectives, the rationale for the program, the skills or knowledge that students will acquire, and the relationship of the proposed program to the general field.

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2. Who is the audience for your program? How will this program add new enrollments?

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3. List similar programs already offered at UofL. Please refer to the [catalogs](#).

**4. What opportunities for multi- and interdisciplinary collaboration have you pursued?
(Exploration of collaborative opportunities is expected at the pre-LOI stage.)**

5. Are there courses from other units that could contribute to this program? Could they substitute for other courses or be mapped to this program? Please refer to the [undergraduate](#) or [graduate](#) catalog.

6. Have you discussed a cost-sharing agreement for revenues and expenses with collaborating units?

7. Will additional faculty be needed for this program?