

MINUTES OF THE SEPTEMBER 19, 2014, MEETING OF THE CURRICULUM COMMITTEE

Location: Gardiner Hall 340

Present: Simona Bertacco, Matt Church, Humberto Rodriguez Gutierrez, Changbing Hu, Dwain Pruitt, Christopher Tillquist, Wendy Yoder, Haifeng Zhang

The meeting was convened at 12:31 PM.

The minutes of the September 5, 2014, meeting were approved without correction.

The committee briefly discussed the Department of English's decision to withdraw ENGL 598 (items 15-14F and 15A-14F) from further consideration as a proposed CUE course. The department cited concerns that it would not be able to staff the course properly given the number of faculty members it has lost. The department indicated that it plans to bring another CUE proposal in October.

- 16-14F: APPROVED the Department of History's request to change HIST 605 from a one-credit course to a three-credit course and the corresponding change to programmatic requirements in the department's MA program contingent upon requested corrections to the CIF and the syllabus. On the CIF, the department is asked to indicate the effective term. The body of the syllabus needs to be updated to reflect the proposed changes. While it does provide a fourteen-week Schedule of Classes, it describes the course as "having only six meetings." The syllabus should also provide a grading scale that indicates how many points a student must earn to receive an A, how many for a B, etc.
- 17-14F: APPROVED the addition of HIST 399, "Modern Japan: Imperialism and Democracy," contingent upon requested revisions to the CIF and the syllabus. The CIF is completed incorrectly, indicating that the department is changing an existing course when it is, instead, seeking to add a new course. The committee accepted that the submitted Fall 2004 syllabus is an appropriate model for the proposed course, but it wishes to see a revised syllabus that provides correct U of L contact information, a grading scale and the College's required statement that syllabi are subject to revision.
- 18-14F: DEFERRED consideration of PSYC 410 as a CUE course and a course seeking Community-Based Learning (CBL) designation until the department or the faculty member to offer the course is able to answer several questions raised in the committee's deliberations. The committee would like for the department to revisit the proposed catalog description, which includes reference to a specific event in which students taking the course in Fall 2015 would participate that would be inappropriate in subsequent semesters. The committee reviewed the available guidance on expectations of CBL courses and would like to discuss how the department defines "field work" and the nature of the proposed course's field work component. The committee also had questions about the amount of written work the students would produce, what the students' roles would be in presenting information at the Science Saturday event, the course's proposed GPA prerequisite (the proposal would require students to have a 2.75 GPA), and how students would be evaluated, among others. The department is being asked to submit a revised syllabus with a semester schedule (the proposal only contains a reading list) and that conforms to all of A&S' published course syllabi guidelines.

Dr. Pruitt informed the committee that CIFs for courses/curricular changes to be made for 2015-16 must be submitted to Bob Goldstein no later than January 15. The Curriculum Committee will, therefore, have to review all proposed changes no later than early December.

The meeting was adjourned at 1:01 PM.

Respectfully submitted,

Dwain C. Pruitt, Ph.D.
Assistant Dean for Curriculum and Governance
Prepared September 19, 2014

College of Arts and Sciences
Curriculum Committee
September 19, 2014
12:30-2:00 PM
Gardiner Hall 340

AGENDA

- 1) Approval of Minutes of September 5, 2014, Meeting (attached)
- 2) Old Business
 - 15A-14F: ENGL 598–English CUE proposal
- 3) New Business (attached)
 - 16-14F: Change credit hours for HIST 605 from 1 credit to 3 credits; revision in History MA program requirements
 - 17-14F: Add HIST 399, Modern Japan: Imperialism and Democracy
 - 18-14F: Add PSYC 410, Giving Psychology Away; Proposed CUE course

