

Guidelines: Distinguished Faculty Awards in Scholarship, Research, and Creative Activity

Purpose of the Award

To honor Arts & Sciences faculty members' excellence in scholarship and creative work in the following areas:

- I. Basic and Applied Sciences
- II. Social Sciences
- III. Humanities
- IV. Creative and Performing Arts
- V. Career Achievement

What Is Awarded

\$400, a plaque, recognition at the College of Arts & Sciences' Celebration of Excellence in April, and nomination to the university-wide presidential distinguished faculty awards.

How the Awards Are Adjudicated

The Standing Committee on Research selects finalists and forwards them to the Dean, who approves winners.

Eligibility

Nominees must have been employed by the University of Louisville for the three preceding years; nominees for the Career Achievement Award requires an academic career of 15 years or greater, with the preceding three years of residence at the University of Louisville. For categories I, II, and III, the committee will focus its attention on the candidates' most recent three years of scholarship and research. Unsolicited national/international awards and invitations may identify established reputations of scholarship or creativity.

No person may win more than one award within a five-year period. After five years, the previous award winner may be re-nominated for work done during the five years preceding the second nomination. Nominations of individuals who don't receive the award may be updated and resubmitted in a later year.

Preparing the Nomination

Nominations require:

1. A persuasive rationale that defines scholarship and research in discipline(s), with a delineation of the criteria used to declare the nominee's work as outstanding.
2. Nominators must designate which category (I., II, III, or IV) applies.
3. An updated C.V. listing articles, books, materials, or other documentation
4. Nominators must obtain the consent of their nominees.

Submit nomination packets to the webform on the Awards website
(<https://louisville.edu/artsandsciences/faculty-staff/awards-recognition/awards/nominations>)

or to:

Distinguished Faculty Award in Scholarship, Research, and Creative
Activity Attn: Associate Dean for Research and Innovation
Gardiner Hall, University of Louisville
Louisville, KY 40292

Deadlines vary from year to year and are listed on the website at:
(<https://louisville.edu/artsandsciences/faculty-staff/awards-recognition/awards/nominations>)

Additional Materials for Finalists; University-wide Presidential Awards

From the pool of nominations received, the Committee will compile a short list of finalists. For those finalists, the committee will solicit further information to comply with the requirements of the university-wide presidential awards, including:

- A letter of support from the department chair
- Additional letters of support, if warranted (no more than two additional)
- A maximum of four of the most important articles, books, materials or other documentation of scholarly/creative works, submitted electronically when possible

Winners become the A&S nominees for the university-wide presidential distinguished faculty awards.