

# A&S Graduate Student Union

## Graduate Student Research Fund

The Graduate Student Union, a representative body of graduate students from the many disciplines in the College of Arts & Sciences, is offering research funding for A&S graduate students. The GSU will award grants up to \$100 to help A&S graduate students offset the costs of conducting research, attending conferences, and purchasing materials needed for research.

### Requirements and Instruction

1. All applicants must be current degree-seeking students in a College of Arts and Sciences graduate program.
2. Funds may be used for the 2014-2015 academic year but cannot be used to reimburse purchases already made. Priority will be given to students and projects not previously funded. Funds must be encumbered or expended between October 1, 2014 and June 15, 2015.
3. Funds may be used for the following suggested purposes:
  - Conference Travel and Fees (specify name of conference, location and dates)
  - Research Travel (include destination and dates in application)
  - Computer Software or Licenses
  - Purchase of Data Sets
  - Miscellaneous Research Expenses (see FAQs)

(Know that all items acquired for student research use remain the property of UofL.)

4. Funds may NOT be used for classroom expenses, personal copies, or membership fees.
5. Applications will be accepted until **September 15, 2014 at 4:00 PM**. Applicants **MUST** use the attached form (available at <http://uofl.me/as-gsu>). Applications will be reviewed and funds awarded based on the quality of the application. **Be sure to attach a detailed budget of expected expenses for your project** (see FAQs). You may also attach any other supporting documents, including but not limited to abstracts, travel itineraries, flight/hotel quotes, and software/product descriptions. If you are driving to and from your destination for research or conference travel, please include total mileage. The GSU reserves the right to vet all applications to verify need and authenticity.
6. Completed applications can be dropped off at the A&S Graduate Education Office, Gardiner Hall LL10a, or submitted by email to [asgrad@louisville.edu](mailto:asgrad@louisville.edu).
7. Award recipients will be notified by email no later than September 19, 2014 with further instructions.
8. For more information, please contact Hillary Barter, Program Assistant Sr., Graduate Education and Advising ([hillary.barter@louisville.edu](mailto:hillary.barter@louisville.edu)) or Dr. Wendy Pfeffer, Associate Dean for Graduate Education ([pfeffer@louisville.edu](mailto:pfeffer@louisville.edu)).

# GSU Research Funds Application

NAME:

EMAIL:

UofL ID #:

DEPARTMENT:

DEGREE PROGRAM:

AMOUNT REQUESTED (maximum \$100): \$

REASON FOR FUNDING:

☐ CONFERENCE TRAVEL

Name of Conference, Location, and Dates:

\_\_\_\_\_

\_\_\_\_\_

☐ Are you hoping to present a paper/poster/etc?

☐ YES ☐ NO

☐ If yes, has the submission been accepted?

☐ YES ☐ PENDING

☐ If you are hoping to present, attach the abstract to this application.

☐ RESEARCH TRAVEL

Destination and Dates:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐ SOFTWARE

☐ DATA SETS

☐ OTHER RESEARCH EXPENSES (Please describe in narrative)

PREVIOUS FUNDING: Have you received GSU funding in the past? ☐ YES ☐ NO

**SHORT NARRATIVE (typed, on separate sheet):** A 250-300 word description of how the funds will be used and how this research or travel relates to your graduate education.

**ITEMIZED BUDGET (typed, attached):** An itemized budget, including flight/hotel quotes (see FAQs for samples).

**OTHER MATERIALS:** Any other supporting documents, including, as applicable, abstracts, travel itineraries, and software/product descriptions.

Return to Gardiner Hall LL10a or by email to [asgrad@louisville.edu](mailto:asgrad@louisville.edu) by 9/15/2014 at 4pm