GNAS Graduate Student Research Fund

The Graduate Network in Arts and Sciences (GNAS), a representative body of graduate students from the many disciplines in the College of Arts & Sciences, is offering research funding for A&S graduate students. GNAS will award grants up to $250 to help A&S graduate students offset the costs of conducting research, and purchasing materials needed for research or major creative works. **Due to COVID-19 related travel restrictions, we will not be supporting travel for any reason, nor any expenses associated with conferences.**

Requirements and Instruction

1. All applicants must be current degree-seeking students in a College of Arts and Sciences graduate program.

2. Funds may be used for the 2020-2021 academic year but cannot be used to reimburse purchases already made. Priority will be given to students and projects not previously funded. Funds must be encumbered or expended between **February 1, 2021 and April 30, 2021**.

3. Funds may be used for the following suggested purposes:
   - Computer Software or Licenses
   - Purchase of Data Sets
   - Materials and supplies for creative works
   - Miscellaneous Research Expenses (see FAQs, available at the [GNAS webpage](#))

   (Know that all items acquired for student-research use remain the property of UofL)

4. Funds may NOT be used for classroom expenses, personal copies, travel, or membership fees.

5. Applications will open **January 12, 2021** and close on **January 25, 2021 at 4:00 PM EST**. Applicants **MUST** use *this* form to submit their funding request. Applications will be reviewed, and funds awarded based on the quality of the application. Only electronic submissions of PDF files will be accepted.

6. **Be sure to include a detailed budget of expected expenses for your project** (examples are available in the **FAQs**, available at the [GNAS webpage](#)). You may also attach any other supporting documents, including but not limited to abstracts, travel itineraries, flight/hotel quotes, and software/product descriptions. Be sure to merge the supporting materials into a single PDF file. The GNAS reserves the right to vet all applications to verify need and authenticity.

7. Completed applications should be submitted via the GNAS [Fund Request web portal](#).

8. Award recipients will be notified by email on or about **February 1, 2021** with further instructions.

9. All award recipients are required to submit a Grant Funding Report, available at the [GNAS webpage,](#) after funds are expended.

10. GNAS Grant recipients are normally required to present at the GNAS Scholarship Symposium in the same semester or the semester after recipients are awarded the grant. The GNAS Scholarship Symposium for the Spring 2021 semester may be cancelled due to the pandemic. If that happens, Grant recipients will be strongly encouraged to participate in the Fall 2021 Scholarship Symposium. Further information will be provided in the spring for applicants selected to receive a grant.

11. For more information please contact Dr. David N. Brown, Associate Dean for Graduate Education, Seth Gannon, GNAS President, or Rebecca Halpryn, GNAS Vice President.

12. You may choose to either have your award disbursed via your financial aid account or your major department. The financial aid option will cause your award to be deposited to your personal financial aid account. This allows you direct access to your funds and personal control over its expenditure. However, if you owe money to the University, the funds will automatically go toward your debt (per federal regulations). With this option, you will work with the University's Financial Aid office to access your funds. If you choose the departmental option, you will not have direct access to your cash but will work with your department to spend money using University financial systems and buy from approved vendors.

GNAS Graduate Student Research Fund Application

Last Name: _____ First Name: _____

EMAIL: _____

UofL ID #: _____ **DEPARTMENT:** _____

DEGREE PROGRAM: _____

AMOUNT REQUESTED (maximum $250): $ _____

PREFERRED DISBURSEMENT:　　　**Financial Aid**　　　**Department**

REASON FOR FUNDING:

☐ **SOFTWARE**
☐ **DATA SETS**
☐ **MATERIALS**
☐ **LABORATORY SUPPLIES**
☐ **OTHER RESEARCH EXPENSES (**Please describe in narrative**)**

PREVIOUS FUNDING: Have you received GNAS (formerly GSU) funding in the past?
YES☐　　**NO**☐

SHORT NARRATIVE (typed, on the next page): A 250-300 word description of how the funds will be used and how this work relates to your graduate education.

ITEMIZED BUDGET (typed, on the last page): An itemized budget, including flight/hotel quotes (see FAQs for samples).

OTHER MATERIALS (optional): Any other supporting documents, including, as applicable, travel itineraries, airfare and hotel prices, registration costs, and software/product descriptions. These should be merged into a single PDF document*.*

Upload application and optional supporting document using the [web portal](#) no later than September 22, 2020 at 4:00 PM Eastern Time.

Enter your narrative below using 250-300 words.

Enter your itemized budget below.