

## **GNAS Graduate Student Research Fund**

The Graduate Network in Arts and Sciences (GNAS), a representative body of graduate students from the many disciplines in the College of Arts & Sciences, is offering research funding for A&S graduate students. GNAS will award grants up to \$250 to help A&S graduate students offset the costs of conducting research, participating in conferences, and purchasing materials needed for research.

### **Requirements and Instruction**

1. All applicants must be current degree-seeking students in a College of Arts and Sciences graduate program.
2. Funds may be used for the 2019-2020 academic year but cannot be used to reimburse purchases already made. Priority will be given to students and projects not previously funded. Funds must be encumbered or expended between **January 31, 2020 and April 27, 2020**.
3. Funds may be used for the following suggested purposes:
  - Conference Travel and Fees (specify name of conference, location and dates)
  - Research Travel (include destination and dates in application)
  - Computer Software or Licenses
  - Purchase of Data Sets
  - Miscellaneous Research Expenses (see FAQs, available at the [GNAS webpage](#))(Know that all items acquired for student-research use remain the property of UofL)
4. Funds may NOT be used for classroom expenses, personal copies, or membership fees.
5. Applications will open **January 13, 2020** and close on **January 27, 2020 at 4:00 PM**. Applicants **MUST** use the attached form (also available at the [GNAS webpage](#)). Applications will be reviewed, and funds awarded based on the quality of the application. Only electronic submissions will be accepted. PDF is the preferred format.
6. **Be sure to attach a detailed budget of expected expenses for your project** (examples are available in the **FAQs**, available at the [GNAS webpage](#)). You may also attach any other supporting documents, including but not limited to abstracts, travel itineraries, flight/hotel quotes, and software/product descriptions. Be sure to combine the application and supporting materials into a single file/attachment. If you are driving to and from your destination for research or conference travel, please include total mileage. The GNAS reserves the right to vet all applications to verify need and authenticity.
7. Completed applications should be submitted by email to [asgrad@louisville.edu](mailto:asgrad@louisville.edu).
8. Award recipients will be notified by email on or about **February 1, 2020** with further instructions.

9. All award recipients are required to submit a Grant Funding Report, available at the [GNAS webpage](#) .

10. **All award recipients are required to present their work at the GNAS Scholarship Symposium in the same semester or the semester after award is made.** The GNAS Scholarship Symposium for the Spring 2020 semester will be held on February 25, 26, and 27 from 1 pm to 4 pm. Further sign-up information will be provided in the award letter.

11. For more information, please contact Dr. David N. Brown, Associate Dean for Graduate Education in the College of Arts & Sciences ([asgrad@louisville.edu](mailto:asgrad@louisville.edu)), Denae Powell, GNAS President ([denae.powell@louisville.edu](mailto:denae.powell@louisville.edu)), or Rebecca Halpryn, GNAS Vice President ([rebecca.halpryn@louisville.edu](mailto:rebecca.halpryn@louisville.edu)).

12. You may choose to either have your award disbursed via your financial aid account or your major department. The financial aid option will cause your award to be deposited to your personal financial aid account. This allows you direct access to your funds and personal control over its expenditure. However, if you owe money to the University, the funds will automatically go toward your debt (per federal regulations). With this option, you will work with the University's Financial Aid office to access your funds. If you choose the departmental option, you will not have direct access to your cash but will work with your department to spend money using University financial systems and buy from approved vendors, or receive travel reimbursement.

# GNAS Graduate Student Research Fund Application

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

EMAIL: \_\_\_\_\_

UofL ID #: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

DEGREE PROGRAM: \_\_\_\_\_

AMOUNT REQUESTED (maximum \$250): \$ \_\_\_\_\_

PREFERRED DISBURSEMENT:  Financial Aid  Department

REASON FOR FUNDING:

CONFERENCE TRAVEL to present research only

Name of Conference, Location, and Dates:  
\_\_\_\_\_

RESEARCH TRAVEL

Destination and Dates:  
\_\_\_\_\_  
\_\_\_\_\_

SOFTWARE

DATA SETS

OTHER RESEARCH EXPENSES (Please describe in narrative)

PREVIOUS FUNDING: Have you received GNAS (formerly GSU) funding in the past?

YES  NO

**SHORT NARRATIVE (typed, on separate sheet):** A 250-300 word description of how the funds will be used and how this research or travel relates to your graduate education.

**ABSTRACT (typed, attached)** If a conference presentation, has the submission been accepted?

YES  PENDING

**ITEMIZED BUDGET (typed, attached):** An itemized budget, including flight/hotel quotes (see FAQs for samples).

**OTHER MATERIALS:** Any other supporting documents, including, as applicable, travel itineraries, airfare and hotel prices, registration costs, and software/product descriptions.

Email application and supporting materials in a single attachment to [asgrad@louisville.edu](mailto:asgrad@louisville.edu) no later than January 27, 2020 at 4:00 PM.