



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
RESERVE OFFICERS' TRAINING CORPS (ROTC)  
UNIVERSITY OF LOUISVILLE  
2301 SOUTH THIRD STREET, DOUGHERTY HALL  
LOUISVILLE, KENTUCKY 40292

ATCC-GGK-YUL

Date

MEMORANDUM FOR Professor of Military Science, US Army ROTC Instructor Group, University of Louisville, Dougherty Hall, Rm 214, 2301 South 3<sup>rd</sup> Street, Louisville KY, 40292

SUBJECT: Scholarship Request for Cadet Last, First MI., (Fall/Spring) Semester (SY)

1. I, (Name), am requesting the Housing and Subsistence Scholarship for (Fall/Spring) semester (SY) from the University of Louisville.
2. I have verified my eligibility and the following contractual requirements have been met:
  - a. Army ROTC scholarship recipient
  - b. Currently have a GPA of 2.0 or above on a 4.0 scale
  - c. Pass the Army Physical Fitness Test IAW FM 21-20 Chapter 14
  - d. Meet the Army Height and Weight screening criteria IAW Army Regulation 600-9
  - e. Currently enrolled as a full time student
3. I have verified that the housing I am currently leasing is listed as either university housing or university affiliated housing on the university housing website.
4. I further understand that prior to receiving the scholarship that I will be required to complete and sign my contract with the University Administrative Assistance.
5. The POC for this memorandum is the undersigned at (phone) and (email address).

FIRST MI. LAST  
CDT, MS()