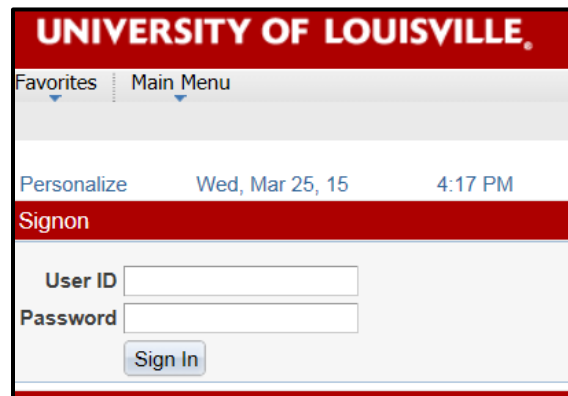


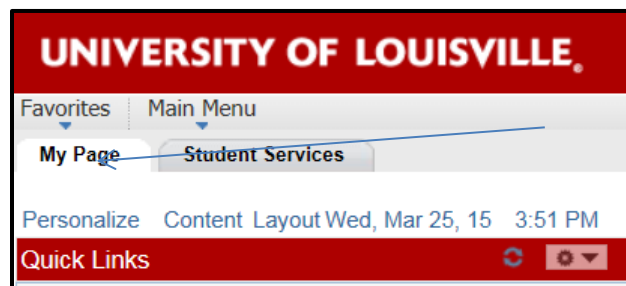
Step-by-Step

How Students Run a Transcript from the Student Center

1. Sign into **Ulink**



2. Select **Student Services** Tab



3. Scroll down and Select **View my Unofficial Transcript**



- 1 • Select Unofficial Transcript as Report Type
- 2 • - Read information about Pop-up Blocker and follow instructions
- 3 • - Select "View Report" (you will know it is processing if you see a spinning wheel in the upper right corner of the page)

View Unofficial Transcript

Choose an institution and report type and press View Report

****this process may take a few minutes to complete. please do not press any other buttons or links while processing is taking place****

Academic Institution	<input type="text" value="University of Louisville"/>	<input type="button" value="view report"/>
Report Type	<input type="text" value="Unofficial Transcript"/>	

Information For Students
Attention Students: Pop-up blocker set on your browser(s) can prevent you from viewing unofficial transcripts. To resolve this issue, please click on the "Tools" menu, then select "option" and make an exception to your pop-up blocker setting by populating it with the following url: "paprodic.louisville.edu". Once you allow pop-ups on a specific website, Pop-up blocker adds the website to an 'Allowed sites' If you need further help, please contact the HELPDESK at (502) 852-7997.

