

UofL Academic and Financial Policy Student/Parent Agreement

By signing this agreement, I acknowledge my understanding that I am enrolled in a college-level course and that I am subject to the policies of the University and my work will be graded according to the same standards applied to college students enrolled in the course.

All University of Louisville academic courses will become a part of the student's permanent record. Only students have access to their own college grades and records in accordance with FERPA legislation. In addition, I understand that all communications from the University concerning grades, student billing and other information will be sent directly to the **student's official UofL email address**.

Pass/Fail is not an option for a student taking a dual credit course. Students should review course descriptions and prerequisites to ensure that they are prepared to succeed in this course (s). I understand that if I withdraw from the course (s) at my high school, I must also submit a drop request form to the Office of the Registrar. The effective withdrawal date is the date on which the withdrawal is processed in the Student Records System. This date is used in calculating any applicable tuition reduction.

Please note that there are financial costs incurred with this program. Some fees may be paid by Kentucky Dual Credit Scholarship; check with KHEAA for more information. Please Review STUDENT FAQ on Bursar's Home Page at www.louisville.edu/bursar for the steps needed to set up your PIN, allowing for the reviewing of your student account, remit an electronic payment and also have your parents or authorized person to receive an email notification for student account updates.

Students whose accounts are not paid by the established semester deadlines may be subject to financial penalties and may have a financial hold placed on their records. Students placed on financial hold become ineligible for further registration and transcripts will not be released until the student account is paid in full. A late payment fee of \$100.00 may be assessed when student accounts are not paid by the last day to drop/add for the semester.

A return payment fee of \$25.00 may be assessed when payment is not honored by the bank on which it was drawn. If restitution is not made within 10 days of notification, the student may be subject to financial penalties and/or legal action.

Students who participate in the free and reduced lunch program must provide documentation when they submit their registration forms at the beginning of the semester. It is the student's responsibility to verify that their course fees and any financial adjustments are correct. UofL will not clear course fees retroactively.

Individuals who do not make satisfactory payment arrangements on their past due accounts may have their accounts placed with a billing service. If not paid through the billing service, the unpaid account may be forwarded to a collection agency. It is the policy of the University that unpaid accounts will be assessed the costs and expenses of collection, including attorney fees. Feel free to contact the UofL Bursar Office via email bursar@louisville.edu if you have additional questions.

The below undersigned acknowledge and/or agree and will comply with the noted above terms of this agreement. **PLEASE PRINT AND SIGN FORM — RETURN TO OFFICE OF UNDERGRAD ADMISSIONS**

Print Student Name

Date of Birth

Student Signature Required

Date

Print Parent Name

Parent Email

Parent Signature Required

Date