



## Woodford R. Porter Scholarship Application Process

1. Go to: [louisville.edu/admissions/aid](https://louisville.edu/admissions/aid) and click on scholarships.
2. Click on 'Create your account now' in Step 2 (create a user name and password).  
(**Note:** If you submitted an online admissions application, proceed to Step 3 and apply for scholarships using the same user name and password to log in)
3. Complete the online scholarship application.
  - a. Page 1 – enter personal information including address, ethnicity, high school, and major
  - b. Page 2 – check Woodford R. Porter Scholarship and upload the scholarship essay, answering the question “How will your upcoming educational experience contribute to your future commitment of uplifting your campus community and/or the community at large?” (Essays should be at least 400 but no more than 1000 words).
  - c. Page 3 – List all Advanced Placement (AP) courses, upload a resume, and enter information for two letters of recommendation. You will be asked to input the e-mail addresses of your recommenders and they will receive instructions on how to submit recommendations electronically. (Tip: contact recommenders in advance so they can look for recommendation e-mails.)
4. Once you complete the required information, make sure that you click submit to process your online scholarship application. Please bookmark the “Review your activity” page, which will show the status of your letters of recommendation.
5. If you have any questions or need any further assistance regarding your scholarship application, please feel free to contact Ramonia Brents at 502-852-7538 or Errol Wint at 502-852-0824. You can also e-mail at [ramonia.brents@louisville.edu](mailto:ramonia.brents@louisville.edu) or [errol.wint@louisville.edu](mailto:errol.wint@louisville.edu).

**Note:** If you cannot remember the user name and password you created for you online admission application, e-mail [Help@CollegeNET.com](mailto:Help@CollegeNET.com) or call (503) 973-5213.