

# RECOMMENDATION TO THE BOARD OF TRUSTEES CONCERNING ADMINISTRATIVE ORGANIZATION

July 20, 2017

## **RECOMMENDATION:**

The President recommends that the Board of Trustees approve the administrative organization of the university as outlined in the attachment.

## **BACKGROUND:**

The last two years of personnel changes in the university's central administration require that its organizational chart be updated to show the structure (see attachment) proposed by the Interim President to align with *The Redbook* Article 2.2 (sections 2.2.1, 2.2.2, and 2.2.3).

### **Article 2.2 The Executive Vice President and University Provost and Vice Presidents**

#### **Sec. 2.2.1 The Executive Vice President and University Provost and Types and Functions of Vice Presidents**

The Board of Trustees on the recommendation of the President shall approve the duties of the Executive Vice President and University Provost and number and functions of the vice presidents of the University. Their authority and responsibilities shall be clearly set forth in job descriptions in Addenda to The Redbook.

#### **Sec. 2.2.2 Appointment of Executive Vice President and University Provost and Vice Presidents**

The Executive Vice President and University Provost or any vice president to whom academic units report shall be authorized and the individual shall be appointed only after consultation with and recommendations from a committee designated by the Faculty Senate. Any vice president to whom the Human Resources Department reports shall be authorized and the individual shall be appointed only after consultation with and recommendations from a committee designated by the Staff Senate. Any vice president to whom the responsibility for the operation of student affairs is assigned shall be authorized and the individual shall be appointed only after consultation with and recommendations from a committee designated by the Student Senate.

Vice presidents not covered by the above classification in this section shall be appointed by the Board on the recommendation of the President after informal consultation with appropriate individuals and groups.

#### **Sec. 2.2.3 Duties of Executive Vice President and University Provost and Vice Presidents**

The Executive Vice President and University Provost and vice presidents shall serve at the pleasure of the Board and shall perform such duties as the President may from time to time direct which are compatible with the appropriate job description. A major change in a job description may be made by the Board on the recommendation of the President after consultation with any group entitled to consultation in the original authorization of those offices, but administrative changes which do not affect the essential functions of those offices may be made at any time by the President.

In the absence of the President and Executive Vice President and University Provost, the Executive Vice President for Health Affairs shall serve as Acting President.

New and updated job descriptions for the various positions will be brought to the Board at a later date following the appropriate institutional consultation as referenced in *The Redbook*.

BOARD ACTION:

Passed     X    

Did Not Pass           

Other           

  
\_\_\_\_\_  
Assistant Secretary

