



# UNIVERSITY OF LOUISVILLE

## SECURITY AND SAFETY

### EMERGENCY PROCEDURES

**FOR ALL EMERGENCIES:**

**911**

**FIRE MARSHAL:**

**502.852.3473**

**ULPD:**

**502.852.6111**

**SAFETY TRANSPORTATION/  
"CARD CRUISER":**

**502.852.6111**

**EMERGENCY MANAGEMENT:**

**502.852.7379**

#### GENERAL INFORMATION

##### SHELTER-IN-PLACE

- Shelter in place means finding a safe location indoors and staying there until you are given an "all clear" or told to evacuate. You may be asked to shelter in place because of an active aggressor; tornado; chemical, radiological, or other hazard.
- When notified, go inside the nearest building
- Close all windows and doors

##### SUSPICIOUS PACKAGES

- Do not touch or disturb the objects or package
- Isolate the package and evacuate the immediate area
- Call 911

##### SUSPICIOUS BEHAVIOR

- Do not physically confront the person exhibiting the behavior
- Do not let anyone into a locked room/building
- Do not block a person's access to an exit
- Call 911
- See something...Say something

#### BUILDING EVACUATION

##### FIRE

- Notify occupants and help those needing assistance in the immediate area
- Confine the fire by closing doors as you exit
- Activate the fire alarm at the nearest fire alarm pull station
- Evacuate the building at the nearest exit and call 911
- Do not enter the building until authorized to do so by emergency personnel
- Do not use the elevators

##### PROCEDURES

- When the fire alarm is activated, evacuation is mandatory
- DO NOT use elevators
- Upon exiting, wait in your designated meeting area

##### STORM WARNINGS

- Stay in the building
- Move to the lowest level of the building
- If no basement, stay away from windows
- Wait for the "ALL-CLEAR"

#### ACTIVE AGGRESSOR

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- **RUN** (evacuate) when an active shooter is in your vicinity
- If there is a way out, and you can get out, GET OUT!
- Leave your belongings behind
- When safe to do so, call 911
- **HIDE** (hide out), if evacuation is not possible, find a place to hide
- Lock and/or barricade the door
- Silence your cell phone
- Hide behind large objects if possible
- Remain very quiet and do not leave until directed by law enforcement officers
- **FIGHT** (take action) as a last resort, and only if your life is in danger
- Attempt to incapacitate the shooter
- Act with physical aggression
- Improvise weapons
- Commit to your action
- Once the shooter is incapacitated, call 911
- **POLICE RESPONSE** - when law enforcement officers arrive
- Keep your EMPTY hands raised and visible, with your fingers spread apart
- Remain calm and follow instructions

**SAFETY IS OUR CARDINAL RULE**

**GET INVOLVED! SUBSCRIBE TO RECEIVE RAVE ALERT INFORMATION:**

<https://www.louisville.edu/police/emergency-management>

