LiveText FEM Add-On Instructions for Students

1. Please go to [www.LiveText.com](http://www.LiveText.com)
2. Enter your Username and Password in the appropriate fields
3. Click the Login button

![Login](image)

4. Go the My Account link

![Logout My Account Help](image)

5. Go to the Membership Information section and Click on the Purchase/Register link next to Field Experience Management

![Membership Information](image)

6. On the Purchase/Register Add-on screen, check the radio button for the service package you need (I have an add-on keycode).

![Purchase/Register Add-on](image)
7. Enter the FEM Add-on Keycode that was provided to you in the text field.
8. Click **Next>>**

### Purchase/Register Add-on

**Step 1: Choose a Service Package**

- **Keycode**

9. Click the link for the Terms of Service to read them then check the box.
10. Click **Confirm>>** to complete the Add-on process.
11. Your Add-On Activation Receipt will be displayed. Click the **Finish** button to complete the Field Experience Management Add-on process.

Register Add-on

**Step 3: Add-on Activation Receipt**

You have successfully activated the following add-on:

*Field Experience Management Add-on, Expiration Date: November 30, 2016*

You will also receive an email notification regarding this online membership activation shortly. Your receipt will be mailed to:

*example@email.com*

Finish