Graduate Student Research Fund Description

The Graduate Network in Arts and Sciences (GNAS), a representative body composed of graduate students from the various disciplines in the College of Arts and Sciences, is offering research funding opportunities for A&S graduate students. GNAS is offering grants (maximum $100) to help A&S graduate students offset the costs of conducting research, participating in conferences, and purchasing data sets and other materials. There are two rounds for funding opportunities, they typically occur in September and January.

Examples of past projects funded include:

- Purchase of MCDI Language Questionnaires
- Attending Digital Media and Composition Workshop
- Research Travel for Field and/or Archival Locations
- Paper and Research Presentations for National/International Conferences
- Purchase of BITSEA Scoring Assistant Software and Training Manual

Application Form

- Will be made available on January 15, 2016 at the GNAS webpage and the College of A&S, Graduate Education Student Resources webpage

Requirements and Instructions

1. All applicants must be current degree-seeking students in a College of Arts and Sciences graduate program.

2. Funds may be used for the 2015-2016 academic year but cannot be used to reimburse purchases already made. Students who have not received GNAS funding in the past will be given priority. However, previously funded students are still eligible and encouraged to apply. Funds must be encumbered or expended between February 10, 2016 – June 15, 2016.

3. Funds may be used for the following suggested purposes:

- Conference Travel and Fees (specify name of conference, location and dates; your name must appear on the conference program)
- Research Travel (include destination and dates in application)
- Computer Software or Licenses
- Purchase of Data Sets
- Miscellaneous Research Expenses (see FAQs)

Know that all items acquired for student research use remain the property of UofL.

4. Funds may NOT be used for classroom expenses, personal copies, or membership fees.
5. Applications will be accepted until **January 25, 2016 at 4:00 PM**. Applicants **MUST** use the GNAS Research Fund Application available, on January 15, 2016, at the [GNAS webpage](#) and the [College of A&S, Graduate Education Student Resources webpage](#). Applications will be reviewed and funds awarded based on the quality of the application.

**Be sure to attach a detailed budget of expected expenses for your project** (examples are available in the FAQs, available at the [GNAS webpage](#) and the [College of A&S, Graduate Education Student Resources webpage](#). You may also attach any other supporting documents, including but not limited to abstracts, travel itineraries, flight/hotel quotes, and software/product descriptions. If you are driving to and from your destination for research or conference travel, please use UofL mileage reimbursement rates and include total mileage. GNAS reserves the right to vet all applications to verify need and authenticity.

6. Completed applications can be left in Associate Dean Pfeffer’s mailbox, A&S Dean’s Office, 2nd floor, Gardiner Hall, or submitted by email to asgrad@louisville.edu.

7. Award recipients will be notified by email on or about January 29, 2016 with further instructions.

8. All award recipients are required to submit a Grant Funding Report, available at the [GNAS webpage](#) and the [College of A&S, Graduate Education Student Resources webpage](#).

9. For more information, please contact Dr. Wendy Pfeffer, Associate Dean for Graduate Education ([pfeffer@louisville.edu](mailto:pfeffer@louisville.edu)).

**Note:** If submitting a hard-copy application, do NOT staple the pages together.
- Write your name of every page of each document you submit.
- Submit all materials in an envelope.