

STAFF MORALE AND COMMUNITY OUTREACH COMMITTEE: STAFF SENATE REPORT

Chair: Ellie Fridell

Attendees: Leslie Cooper, Vice-Chair, Regina Johnson, Debbie Kalbfleisch, Erica LaMarche, Rachel Quick, Carla Meredith, Lindsey Ronay

Absent: Ruby Keith, Lihua Zhang

REVIEW OF WEBSITE CONTENT CREATION

Awards & Recognition Page: Lindsey Ronay – President's Office has lost all institutional knowledge of Outstanding Performance Awards due to Riff's. There are no other staff awards available at UofL currently. We should consider administering the OPA's through the Staff Senate to improve the quality of the awards and reduce bias. We need to check if the award money and luncheon funding is still in the budget. Meanwhile, Lindsey and Ruby can drop the creating of an Awards & Recognition Page.

New Senator Info Page: Ellie Fridell & Erica LaMarche – The New Senator Info. webpage content is drafted and reviewed at the meeting. It was largely approved but Lindsey Ronay will make some edits for turning it over to Kari for installation.

Staff Senate FAQ: Debbie Kalbfleisch & Regina Johnson – There has been no progress on this webpage due to heavy workloads. They will get together and start work on it immediately. The rest of SMCO is available for input.

Other Website Work – Kari Donahue is largely finished with the website architecture and has already reworked the currently available content. She is ready to present it to the Executive Committee for approval. The SHARE webpage is completed by Bonnie Dean and has been installed. John Smith reported that he is on vacation but will work on it. No updates from other requests.

BY-LAWS DRAFT

SMCO Name Change: A discussion about the meaning of the name choices and the mission of the committee led to a unanimous vote to change the committee name to Staff Communication & Internal Relations

Purpose Statement - Lindsey and Rachel will use the name and the themes of communication, community, and empowerment to draft a new purpose statement for the committee. Overall, we expressed shared feelings that assessing staff morale should not be our only purpose and was largely the responsibility of HR.

Meeting Frequency – A discussion led to the decision to make our meeting frequency flexible and reasonable at a minimum of six meetings a senate year and this can be in person or by email as the chair deems most suitable. Membership Numbers – Request and updated membership number from C&N committee.

Responsibilities – We did not have time to discuss but perhaps we need to add social media maintenance and staff news curation to the list of responsibilities

Notes – Tom Fougousse, UofL Photographer, may have some useful Staff Senate and campus photographs.