Background Investigation
16-Hour Training Course - 1.5 CEUs (KLEC Approved)
Tuition: $400\(^0\) (if paid by cash or check) /$420\(^0\) (if paid by Visa or Mastercard)

Course Description
Background Investigation prepares participants to conduct a legally defensible, job-related police background investigation. Participants will be taken through the background investigative process including the necessary steps for employment, legal job-related inquiries, and suggested investigative techniques, helpful Web sites, and thorough review of the Americans with Disabilities Act (ADA). All participants will be furnished with a manual containing important material and useful forms that will aid the investigator in conducting the background investigation.

Who Should Attend
Officers responsible for conducting background investigations, training officers, or persons responsible for establishing background investigation programs or protocols.

Course Topics and Areas of Instruction
- Why background investigations are necessary
- Conflicts vs. responsibilities for investigators
- Job-related inquiries
- Personal history statements and documentation
- Confidentiality issues
- Desirable characteristics of the applicant
- Working with the background investigation manual
- Real case exhibits and discussions
- Understanding the ADA
- Web sites and additional sources of information

Dates
June 9-10, 2016

Hosted by
Greenwood Police Department

Location
Greenwood Police Training Center
736 Loews Blvd.
Greenwood, IN 46142

Lodging
Holiday Inn Express
1180 Wilson Dr.
Greenwood, IN 46143
Phone: (317) 881-0600

Hilton Garden Inn
Indianapolis South/Greenwood
5255 Noggle Way
Indianapolis, IN 46237
Phone: (317) 888-4814

For More Information
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Register Online
www.louisville.edu/spi