**Policy for SPHIS on Credential Evaluation**

SPHIS will accept foreign credentials from Graduate School if official (originals or notarized copies). In addition, a foreign credential evaluation is required at the time of application to **ALL** SPHIS programs.

This evaluation must be done through one of the following agencies or another agency that is a member of the National Association of Credential Evaluation Services (NACES) [http://www.naces.org/](http://www.naces.org/).

To be acceptable, the foreign credential evaluation must include/describe:

- Official copy of transcript in foreign language **AND**
  Certified official copy of transcript translated word for word in English
  **Suppressed transcripts will not be accepted.**

- The type of education received by the applicant;
- The level of education in relation to the U.S. education system, and state that its comparability recommendations follow the general guidelines of the U.S. National Council for the Evaluation of Foreign Educational Credentials;
- The content of the applicant’s educational program earned abroad and the standard obtained;
- The status of the awarding foreign school’s recognition and legitimacy in its home country’s education system; and
- Any other information of interest such as what the evaluation service did to obtain this information, the qualifications of the evaluator, and any indications as to other problems such as forgery.

Foreign credential evaluations that do not contain the above information or that state there is insufficient information provided by the applicant on which to base an evaluation should not be accepted.

*International student applications will not be considered for admission to any SPHIS program until a complete evaluation is received.*

**Credential Evaluation Waiver**

A waiver would be granted under the following conditions:

An international M.D. who is currently in a residency, fellowship training program or in private practice. This credential evaluation is already part of their application process to the training program.
An international student who has received a degree from a college or university within the United States.

**Credential Verification**
Transcripts must be evaluated by one of the following services:

**Educational Credential Evaluators, Inc.**
Phone: (414) 289-3400  
Fax: (414) 289-3411  
email: eval@ece.org  
http://www.ece.org

**Education Evaluators International, Inc.**
Phone: (562) 431-2187  
Fax: (562) 493-5021  
email: Gary@educei.com

**Education International, Inc.**
Phone: (781) 235-7425  
Fax: (781) 235-6831  
email: edint@gis.net  
http://www.educationinternational.org

**Educational Perspectives, nfp.**
Phone: (312) 421-9300  
Fax: (312) 421-9353  
email: info@educational-perspectives.org  
http://www.educational-perspectives.org

**Educational Records Evaluation Service, Inc.**
Phone: (916) 921-0790  
Fax: (916) 921-0793  
email: edu@eres.com  
http://www.eres.com

**Evaluation Service, Inc.**
Phone: (845) 223-6455  
Fax: (845) 223-6454  
email: esi2@frontiernet.net  
http://www.evaluationservice.net

**Foreign Academic Credential Service, Inc.**
Phone: (618) 656-5291  
Fax: (618) 656-5292  
http://www.facsusa.com

The Foreign Educational Document Service
Global Credential Evaluators, Inc.
Phone: (512) 528-0908
Fax: (512) 528-9293
e-mail: gce@gceus.com
http://www.gceus.com or http://www.gcevaluators.com

Foundation for International Services, Inc.
Phone: (425) 487-2245
Fax: (425) 487-1989
e-mail: info@fis-web.com
http://www.fis-web.com

Global Services Associates, Inc.
Phone: (310) 828-5709
Fax: (310) 828-5709
e-mail: info@globaleval.org
http://www.globaleval.org

International Consultants of Delaware, Inc.
Phone: (302) 737-8715
Fax: (302) 737-8756
e-mail: icd@icdel.com
http://icdel.com

International Education Research Foundation, Inc.
Phone: (310) 258-9451
Fax: (310) 342-7086
e-mail: information@ierf.org
http://www.ierf.org

Josef Silny & Associates, Inc.
International Education Consultants
Phone: (305) 273-1616
Fax: (305) 273-1338
Fax: (305) 273-1984 (Translations)
e-mail: info@jsilny.com
http://www.jsilny.com

SpanTran Educational Services, Inc.
Phone: (713) 266-8805
Fax: (713) 789-6022
e-mail: apps@spantran.com
http://www.spantran.com
The required documentation is a comprehensive course by course report which
- lists all subjects completed at the post-secondary level
- provides a U.S. semester credit and grade equivalent for each course
- provides a U.S. grade point average (GPA) or a 4.0 scale, and
- designates the level (upper or lower) of each undergraduate course (for applicants who have selected education as their primary purpose)