

School of Public Health and Information Sciences (SPHIS) CREST Program Application Guidelines

Minimum Requirements

- A professional doctoral degree (e.g. DMD, DO, MD) or academic degree from an accredited institution or its equivalent. Other applicants with research experience may apply (e.g. Research Coordinator).
- If applicable, Test of English as a Foreign Language (TOEFL) exam with a minimum score of 250 on the computer-based version **OR** a minimum score of 600 on the paper-based version **OR** a minimum score of 100 on the internet based test.

Application Materials

- A Graduate School application. (see www.louisville.edu)
- A non-refundable \$50 Graduate School application fee.
- Three current letters of professional recommendation.
- Official, original academic records (transcripts or mark sheets) from each institution attended beyond secondary level.
- Resume or curriculum vitae.
- A personal statement that is a clear, substantive one-page description of your professional and research experience as it relates to your goals in clinical research and the CREST Program.
- If applicable, GRE test score.
- If applicable, TOEFL score.
- If applicable, a foreign credential evaluation (see back for requirements).

6/18/07

This evaluation must be done through one of the following agencies or another agency that is a member of the National Association of Credential Evaluation Services (NACES)

<http://www.naces.org/>.

To be acceptable, the foreign credential evaluation must include/describe:

- Official copy of transcript in foreign language **AND**
Certified official copy of transcript translated word for word in English
Suppressed transcripts will not be accepted.
- The type of education received by the applicant;
- The level of education in relation to the U.S. education system, and state that its comparability recommendations follow the general guidelines of the U.S. National Council for the Evaluation of Foreign Educational Credentials;
- The content of the applicant's educational program earned abroad and the standard obtained;
- The status of the awarding foreign school's recognition and legitimacy in its home country's education system; and
- Any other information of interest such as what the evaluation service did to obtain this information, the qualifications of the evaluator, and any indications as to other problems such as forgery.

Foreign credential evaluations that do not contain the above information or that state there is insufficient information provided by the applicant on which to base an evaluation will not be accepted.

International student applications will not be considered for admission until a complete evaluation is received.

*****Credential Evaluation Waiver*****

A waiver would be granted under the following conditions:

- An international M.D. who is currently in a residency, fellowship training program or in private practice.
- An international student who has received a degree from a college or university within the United States.

**Please forward all materials to:
Office of Graduate Admissions • University of Louisville • Louisville, KY 40292**

For further information, contact the School of Public Health and Information Sciences
502.852.3299 • <https://www.sphis.louisville.edu> • sphisweb@louisville.edu