

ARTICLE IV. FACULTY COUNCIL

A. Responsibilities

The Faculty Council shall act as the executive body for the Faculty.

B. Functions

1. To represent the Faculty on all matters except those specifically assigned to other organizations by the Bylaws of the Speed School of Engineering.

2. To present proposals and grievances to the Administrative Plans and Policies Committee, the Dean, or to meetings of the Faculty.

3. To recommend the establishment and abolition of standing faculty committees.

4. To appoint committee members as specified in Committee charge documents.

5. To distribute memoranda to members of the Faculty and to encourage faculty participation in and discussion of important matters affecting the Speed School of Engineering.

6. To resolve disputed elections.

C. Structure

1. Membership of the Faculty Council shall consist of its President, the President Elect, one representative of each academic department, and one representative of faculty not in academic departments.

2. Nominations for the President Elect shall be made by the Committee on Committees and additional nominations shall be accepted at a regular Faculty meeting; election shall be by mail ballot. Nomination and election of representatives of academic departments, and the representative of faculty not in a department shall be by their constituent faculties.

3. The President and President Elect each serve one year terms starting on January 1. All other members serve two year staggered terms. Members representing the Chemical Engineering, Civil and Environmental Engineering, Electrical and Computer Engineering, and Computer Engineering and Computer Science departments serve terms starting on January 1 of an even numbered year. Members representing the Industrial Engineering and Mechanical Engineering departments and faculty not members of a department serve terms starting on January 1 of an odd numbered year.

4. In the event of absences of members during any of their one year term, the Faculty Council shall fill its membership by temporary appointment. Absences of greater than one academic term (fall, spring or summer session) duration and vacancies shall be filled promptly as described in IV.C.5 below.

5. If the office of the President becomes vacant, it shall be filled by the President Elect. If any other position becomes vacant, it shall be filled by nominations and election in accordance with IV.C.2 above.

D. Operations

1. The President Elect shall serve as a recording secretary and keep minutes of Council meetings.

2. The Office of the Dean shall provide the Council with (a) a file cabinet, and (b) the occasional services of a person to maintain the Council files.