

ELECTIONS COMMITTEE

CHARGE:

Nominations for all elective offices to be held by Speed Faculty members are to be made:

In open Faculty meetings or submitted as a result of elections within all the respective departments.

Procedure for mail balloted elections:

Ballots are to be distributed with a one week deadline for return with due consideration being given when school is closed. The committee chair is responsible for mailing the ballots. Marked ballots are to be returned to committee.

Ballots are to be counted at least two times with different individuals acting as recorder and teller. A signed report of the results is to be delivered to the Dean's Office and President of the Faculty Council. The committee chair also notifies the winner (s) of the election. Counted ballots are to be sealed and stored in the committee chair's office for one year after counting.

Procedure for electronic balloted elections:

Announcement of electronic ballots are to be prepared by the Elections Committee and distributed by email to eligible voters. The announcement shall contain a link to the ballot site and list the involved committee(s), candidates, and voting period. The ballot site shall be open for voting for one week with due consideration being given when school is closed. A reminder notice shall be sent to eligible voters two days before closing.

Each electronic ballot site shall be prepared by the Elections Committee or in conjunction with the Speed School web developer. Ballot sites must be secure and anonymous. Recorded data for each election shall include only the date, committee and elected position, candidates, and total number of votes per candidate.

Within one day after closing, the election data results should be reported to all members of the Elections Committee. Upon collective confirmation of election results by the Committee, a signed report of the results shall be delivered to the Dean's Office and President of the Faculty Council. The Committee Chair shall also notify the winner (s) of the election. The election data and results report are to be archived for one year by the Committee Chair and the Speed web developer.

In case of a tie for winner in an election involving more than two candidates, the tie shall be resolved by a run-off election between the tied nominees. When the number of tied nominees equals the total number of candidates, the tie shall be resolved in the presence of nominees by toss of a coin in case of two nominees and by drawing straws in case of more than two nominees.

The Committee shall make a written report to the Faculty of its activities annually. These annual reports should be submitted to the President of the Faculty Council before July 1, of each year.

COMPOSITION:

Three Faculty members.

SELECTION:

Elected by the Faculty.

TERMS:

All terms are three year staggered terms. The term of new members shall begin on July 1.

Approved January 12, 1971

Revisions approved
February 28, 1984
July 26, 2011