Federal Government Systems:

grants.gov
1. What is it?
   a. Grants.gov is the single access point for over 900 grant programs offered by the 26 Federal grant-making agencies, allowing organizations to electronically find and apply for competitive grant opportunities.
2. Who needs it?
   a. Faculty members can obtain funding announcements through Grants.gov without the need to register an account.
3. How to get it?
   a. No individual registration is required, if you are a UofL employee you work for an organization that already completed the steps to do business with the federal government and apply for a federal grant. Grants.gov accounts are only required for individuals with delegated signature authority. If you are a faculty member hoping to submit a proposal to a federal agency requiring submission via grants.gov, please contact your College Research Administrator.

Workspace
1. What is it?
   a. Workspace is Grants.gov’s shared, online environment to collaboratively complete and submit federal grant applications. Workspace allows a grant team to simultaneously access and edit different forms within an application. Plus, the forms can be filled out online or offline—you’re choice.
2. Who needs it?
   a. Researchers who do not want to use a sponsor specific system, such as NIH ASSIST or NSF FastLane or iRIS for a system-to-system submission.
3. How to get it?
   a. Register with grants.gov as an “Organization Applicant” using the University of Louisville’s DUNS number: 057588857. Sponsored Programs Administration (SPA) will then receive an email to authorize your “Manage Workspace” role, which allows you to create Workspaces. If you have any questions about registering with Grants.gov Workspace or need help with a specific application, contact your Grants Management Specialist (GMS). Find your GMS by clicking here.

eRA Commons
1. What is it?
   a. eRA Commons is an investigator registration system that works in conjunction with Grants.gov to insure receipt of applications by the National Institutes of Health. It is an online interface where signing officials, principal investigators, trainees and post-docs at institutions can access and share administrative information relating to grants.
2. Who needs it?
   a. All investigators must be registered in the Commons prior to submitting proposals to NIH and other Public Health Service agencies. In order to use Commons, researchers and administrators must register with NIH and have a valid eRA Commons ID. Not everyone needs a Commons account. PI’s and key personnel, postdocs, and students working on NIH grants do.
3. How to get it?
   a. Contact the Sponsored Programs Administration Office to request a new eRA Commons account by emailing the Grant Management service account. Include your full name, userid, preferred email, and role (PI, Grad Student, Project Personnel, etc.). You can also update the institutional affiliation of an existing Commons ID, or request assistance with other Commons account-related issues. New to UofL? Individuals who have an existing Commons ID but are new to UofL should maintain their existing Commons ID and switch institutional affiliation. The Sponsored Programs Administration number is 852-3788.
   b. eRA recommends that you access the Commons interface using an eRA recommended browser. Read the eRA Commons User Guide (PDF) to learn more about Commons functionality. eRA Commons FAQs Contact an eRA Help Desk or use the eRA self-help guide.
   c. New Trainee-type NIH Commons accounts (for use in xTrain to appoint trainees to a training grant). Trainee-type accounts are NOT created by SPA but directly by the PI/PI delegate. For more information, see the xTrain Quick Reference Guide (PDF).
   d. Updates to an account holder's Personal Profile must be done by the account holder or their delegate.
   e. PROCESSING TIME: Requests for new Commons IDs are often processed by the OSR Info Team within 1-2 days but can take up to 5 business days. Same-day turn-around for requests is NOT guaranteed. Please keep this in mind if you require new Commons IDs for a progress report. It is recommended that new eRA Commons IDs are requested at least five (5) business days in advance of submitting a proposal or progress report to SPA for review. In the event that multiple requests for IDs are received simultaneously, priority will be given to IDs needed for the most pressing deadline(s).

Fastlane
1. What is it?
   a. FastLane is a website which facilitates business transactions and the exchange of information between the National Science Foundation (NSF) and its client community including researchers, reviewers, research administrators, and others doing business with NSF. FastLane's PI/Co-PI functions include proposal preparation, proposal status, project reports, system notifications & requests, and continuation funding status

2. Who needs it?
   a. Researchers applying to NSF who choose not to use Workspace or or iRIS for a system-to-system submission.

3. How to get it?
   a. FastLane can be accessed at: https://www.fastlane.nsf.gov/ and using the system requires an institutionally-assigned ID/password.
      i. Contact the Sponsored Programs Administration Office to request a new NSF FastLane account by emailing the Grant Management service account. Include
your full name, userid, preferred email, type of terminal degree (e.g. MD, Ph.D.) and the year it was awarded, and UofL Department.

ii. If you are new to FastLane, please submit a request to the Info Team for a FastLane account assistance.

iii. If you are not sure if you have an existing NSF ID or what your NSF ID is, use the NSF ID Lookup feature.

iv. The SPA Info Team CANNOT reset your password on your behalf. If you forgot your password, go to www.research.gov and click “Log In,” then “Forgot Password.”

v. If you are having login problems, see the NSF FastLane Login Tips.

vi. Is UofL a part of this???????? If you want to affiliate your University of Louisville Ulink ID with your research.gov/Fastlane Account, see the InCommon Integration: Getting Started Guide (PDF).

vii. For more information or assistance using FastLane, see NSF’s Introduction to FastLane (PDF).

Research.gov
1. What is it?
   a. Research.gov is the National Science Foundation’s (NSF) grants management system that provides access to research-related information and grants management services in one location. Research.gov is the modernization of FastLane, providing the next generation of grants management capabilities for the research community. Researchers can use research.gov to check on proposal status, submit project reports, financial reports, and participate in reviews. You can find more information on research.gov website.

2. Who needs it?
   a. NSF awardees or reviewers.

3. How to get it?
   a. Log-in using FastLane credentials (see above).

University of Louisville Systems:

SPIN
1. What is it?
   a. SPIN is a high quality subscription funding opportunities database. SPIN includes funding opportunities from all disciplines including arts, humanities, health and medicine, social sciences, and sciences. Users can conduct searches for funding opportunities, and University of Louisville faculty, staff, and students can create accounts to save searches and receive automated funding alerts.

2. Who needs it?
   a. Any researcher interested in searching for grants.

3. How to get it?
   a. There are two ways to access SPIN:
      i. You can access SPIN anonymously from anywhere within UofL’s network.
      ii. For greatly enhanced features, create a profile in SPIN (user name & password by clicking on “Sign In” at the top of the SPIN page. Then click on “Need to create a new profile.” If you need assistance signing up for a profile or setting
search criteria, please email Will Metcalf. Once you set up a profile it will be verified by Will.

**iRIS**
1. **What is it?**
   a. On-line system for internal compliance issues including PCF, COI, IRB, IACUC.
2. **Who needs it?**
   a. Anyone involved with conducting research including undergrads, graduate students, postdocs, technicians, and researchers.
3. **How to get it?**
   a. [http://louisville.edu/research/integrity](http://louisville.edu/research/integrity)

**Box:**
1. **What is it?**
2. **Who needs it?**
3. **How to get it?**

**Other Systems:**
Proposal Central: [https://proposalcentral.altum.com/](https://proposalcentral.altum.com/)
1. **What is it?**
   a. An e-grantmaking website shared by many government, non-profit, and private grant-making organizations.
2. **Who needs it?**
   a. Another tool for researchers.
3. **How to get it?**
   a. Go to above website and create an account.

**Foundation Center:** [http://foundationcenter.org/](http://foundationcenter.org/)
1. **What is it?**
   a. A database of information on private and corporate foundations.
2. **Who needs it?**
   a. Researchers seeking funding from foundations.
3. **How to get it?**
   a. Contact Will Metcalf for user name and password.