

**Investigator (faculty/staff [employee]) Credentialing at the Hospitals Checklist**

Date	Initials*	General Requirement
_____	hospital	Government issued photo identification
_____	_____	Documentation of TB test result within one year of application
_____	_____	Documentation of Immunizations
_____	_____	Drug screen (ULH only)
_____	hospital	Completed IS access request form at the respective hospital
_____	_____	Proof of Current liability insurance
_____	_____	Documentation of criminal background check within 6 months
_____	_____	Signed current CV or resume (sign and date each page)
<b>Educational Requirements</b>		
_____	_____	Human Subjects (CITI)
_____	_____	HIPAA
_____	_____	Blood borne Pathogens
_____	_____	Consenting of Human Subjects (if listed as expertise on credentialing form)
_____	_____	Documenting in Medical Charts
_____	hospital	Hand washing and Infectious Disease prevention
<b>Signature Requirements and Expertise Documentation</b>		
_____	_____	Document research expertise on credentialing form
_____	_____	Signature of supervisor/department chair of research expertise
_____	_____	Clinical sponsor (must be credentialed at the applicant hospital)
_____	_____	Chief of Service (ULH only)
_____	_____	Dean of School/College (if Dean not available EVPHA or EVPR)

\* Must be initialed by either Rita T. Wedig, Ph.D., on HSC or Allison Ratterman, Ph.D., on Belknap.