

STUDENT OPPORTUNITIES

Cross Registration Policy: Metroversity institutions encourage full-time students to enrich their degree programs through the cross registration arrangement. Any eligible full-time student of a Metroversity institution may enroll for up to two courses at another member institution during the fall and/or spring semesters. The student pays the home institution's tuition rate for all courses. Some graduate courses may be available at the discretion of the host institution. Through the cross registration process, full-time students may not pursue a second degree program or work toward hours on a second degree in a host institution except by special permission of the home and host dean.

- Students are responsible for providing justification for courses for degree enrichment
- An example of degree enrichment could be a sign language course to enhance a degree program in occupational therapy, psychology, etc.
- Students should check the eligibility of courses before enrollment.

Cross Registration Procedure

1. All full-time students should obtain the Metroversity cross registration form from the registrar at their home institution.
2. After obtaining the signature of the academic advisor and the home registrar, full-time students should take the registration form to the host school's Registrar's Office for registration.

CROSS REGISTRATION POLICIES

Program Operation: The home and host registrars have full control over program operation and student flow. Permission must be obtained from the home and host registrars or their representatives before a full-time student may cross register.

Eligibility: All full-time students in good standing who have earned a minimum of twelve hours at their home institution and maintain a 2.0 GPA at the undergraduate level or 3.0 GPA at the graduate level may access cross registration. A full-time student may take two courses per semester (or a maximum of 8 hours) undergraduate or one course per semester (or a maximum of 4 hours) graduate through the cross registration. An exception will be made for the students enrolled in the ROTC program

Semester of Operation: The cross registration program is available during the fall and spring semesters only. Students wishing to attend a host institution during the summer or other short terms may attend the host institution as a "visiting" student, paying the full tuition and fees of the host institution.

Course Offering: Undergraduate courses listed in the fall and spring class schedules for each Metroversity institution are eligible for cross registration, at the discretion of each institution. Some graduate courses may be available at the discretion of the host institution.

Registration: Cross Registration will begin one week prior to the first day of class at some institutions. At other institutions cross registration will begin the first day of class. Registration of courses is on a space-available basis following the guidelines of the host institution. No institution is required to begin new sections to accommodate Metroversity students.

Tuition: (1) Tuition will be assessed to the student at the rate of the student's home institution. (2) Special course fees may be assessed by the host institution and are the responsibility of the student.

Transfer of Credits: The host campus automatically sends official copies of grades to the student's home campus. It is the responsibility of the student to confirm this transfer at their home institution.

Student Responsibilities: Metroversity students are subject to all policies, procedures, rules, and regulations of the host campus.

Parking: A Metroversity parking permit, issued by the host institution at the time on registration, allows the student to park in student lots on host campuses. The Metroversity student is required to follow all parking regulations of the host campus.

Withdrawal Deadlines: A Metroversity student should follow the withdrawal deadlines of the home institution. Withdrawals are processed through the home institution, but students should also officially withdraw from the host institution to protect their academic records.