Navigation and Instructions on How to Print Schedule Proof

Navigation: Main Menu>UofL Custom Menu>UL Student Records>Report>UL Course Catalog

When you navigate to this page for the first time, please click on "Add a New Value" to create a Run Control ID. For example: Schedule_of_Courses_Proof. (Note make sure there are no spaces between word in the Run Control ID). Click Add.   When you go to the menu the second and subsequent time, you need to click on "Find an Existing Value, then enter your run control ID.

Favorites | Main Menu > UofL Custom Menu > UL Student Records > Report > UL Course Catalog

UL Course Catalog

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value	Add a New Value

▼ Search Criteria

Run Control ID: begins with ▾ Schedule_of_Courses

☐ Case Sensitive

Search	Clear	Basic Search	💾 Save Search Criteria

Search Results

View All   First ◀ 1 of 1 ▶ Last

Run Control ID
Schedule_of_Courses

Find an Existing Value | Add a New Value

Enter the Term and Subject Area; Then click the "Run" button

New W

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Run Control ID: Schedule_of_Courses   Report Manager   Process Monitor   Run

Course Catalog

Term: 4175 🔍   Subject Area: PHUN

💾 Save   🔍 Return to Search   📝 Notify   📋 Add   📄 Update/Display

Enter the Server Name: PSUNX; makes sure you select "Web" for Type; "PDF" for Format; then click "OK".

New Window

Process Scheduler Request

User ID L0BRAG01   Run Control ID Schedule_of_Courses

Server Name PSUNX ▼   Run Date 11/29/2016 📅
Recurrence ▼   Run Time 12:23:01PM   Reset to Current Date/Time
Time Zone 🔍

Process List

Select	Description	Process Name	Process Type	*Type	*Format	Distribution
☑	Creates Course Catlog Report	ULSRCC01	SQR Report	Web ▼	PDF ▼	Distribution

OK   Cancel

Click on the Process Monitor button, then click the Refresh button until the run status is "Success" and Distribution Status is "Posted"

New Window | Help | Personalize

Process List | Server List

View Process Request For

User ID	L0BRAG01	Type		Last		1	Days	Refresh
Server		Name		Instance	to			
Run Status		Distribution Status		☑ Save On Refresh				

Process List　　　　Personalize | Find | View All | 🔄 | ▦　　First ◄ 1-4 of 4 ► Last

Select	Instance	Seq.	Process Type	Process Name	User	Run Date/Time	Run Status	Distribution Status	Details
☐	5277655		SQR Report		ULSRCC01	L0BRAG01	11/29/2016 12:25:38PM EST	Queued	N/A	Details
☐	5277652		SQR Report		ULSRCC01	L0BRAG01	11/29/2016 12:23:01PM EST	Success	Posted	Details
☐	5277623		SQR Report		ULSRCC01	L0BRAG01	11/29/2016 12:09:14PM EST	Success	Posted	Details
☐	5277507		SQR Report		ULSRCC01	L0BRAG01	11/29/2016 10:26:02AM EST	Success	Posted	Details

Go back to UL Course Catalog

🖫 Save　📧 Notify

Process List | Server List

Click on the "Details" Link; then click on "View Log/Trace link.

New

Process Detail

Process

Instance	5277655	Type	SQR Report
Name	ULSRCC01	Description	Creates Course Catlog Report
Run Status	Success	Distribution Status	Posted

Run

Run Control ID Schedule_of_Courses
Location Server
Server PSUNX
Recurrence

Update Process

○ Hold Request
○ Queue Request
○ Cancel Request
◉ Delete Request
○ Re-send Content   ○ Restart Request

Date/Time

Request Created On 11/29/2016 12:25:41PM EST
Run Anytime After 11/29/2016 12:25:38PM EST
Began Process At 11/29/2016 12:26:01PM EST
Ended Process At 11/29/2016 12:26:15PM EST

Actions

Parameters   Transfer
Message Log
Batch Timings
View Log/Trace

OK   Cancel

Then Click on the middle file that ends with ".PDF".

View Log/Trace

Report

Report ID	3759652	**Process Instance**	5277655	Message Log
Name	ULSRCC01	**Process Type**	SQR Report	
Run Status	Success			

Creates Course Catlog Report

Distribution Details

Distribution Node   csprod   **Expiration Date**   12/06/2016

File List

Name	File Size (bytes)	Datetime Created
SQR_ULSRCC01_5277655.log	1,704	11/29/2016 12:26:15.121372PM EST
ulsrcc01_5277655.PDF	3,410	11/29/2016 12:26:15.121372PM EST
ulsrcc01_5277655.out	255	11/29/2016 12:26:15.121372PM EST

Distribute To

Distribution ID Type	*Distribution ID
User	L0BRAG01

Return

It should then open up to your pdf report:

Class#	Subj	Cat# Sect	Title	Units MIN/MAX	Component Code	Enrollment tOt/CAP	Waitlist tOt/CAP	Class Status	Crosslisting
	Days	Time Begin-End	Facility ID Room Char	Start-Stop Dates	Instructor 1	Instructor 2	Instructor 3		
	Requirement Group Description I	Reserve Capacity I	Requirement Group Description II	Reserve Capacity II	Requirement Group Description III	Reserve Capacity III			

2054   PHTH   430 01   PH SCENARIO ANALYSIS   2.00   LEC   0/20   /   A

    T TH   01:00PM 03:50PM   TBA   08-MAY-2017 08-AUG-2017   Johnson,C

This section requires permission from the instructor.; This course does not follow regular semester dates.

2357   PHTH   431 01   ISSUES PUBLIC HEALTH I   2.00   LEC   0/50   /   A

    T TH   01:00PM 03:50PM   TBA   08-MAY-2017 08-AUG-2017   Johnson,C

This course does not follow regular semester dates.

2358   PHTH   432 01   ISSUES PUBLIC HEALTH 2   2.00   LEC   0/50   /   A

    T TH   01:00PM 03:50PM   TBA   08-MAY-2017 08-AUG-2017   Johnson,C

This course does not follow regular semester dates.

2359   PHTH   433 01   ISSUES PUBLIC HEALTH 3   2.00   LEC   0/50   /   A

    T TH   01:00PM 03:50PM   TBA   08-MAY-2017 08-AUG-2017   Johnson,C

This course does not follow regular semester dates.

2455   PHTH   550 01   ADOLESCENT DEV PROG II   1.00/6.00   LEC   0/25   /   A

    W   02:00PM 05:00PM   TBA   08-MAY-2017 08-AUG-2017   Ingram,C

This section requires permission from the instructor.

2722   PHTH   550 03   COMM & DEV GLOBAL HEALTH   1.00/6.00   LEC   0/25   /   A

    01:00AM 01:00AM   TBA   08-MAY-2017 08-AUG-2017   Wallis,A

2871   PHTH   550 04   TOPICS IN PUBLIC HEALTH   1.00/6.00   LEC   0/1   /   A

    01:00AM 01:00AM   TBA   26-JUN-2017 08-AUG-2017   Neal,R