

OFFICE OF THE EXECUTIVE VICE PRESIDENT/UNIVERSITY PROVOST

Shirley Willihnganz

General Info-David McNease x. 6153 - Karen Howe x. 6158 – Stacie Nielsen x. 6160

Janet Batik x. 4811 (Correspondence) – Kathy Brashear x. 3568 (Records Mgmt.) – Scott Vowels and Chandler Hora x. 5726 (Technology matters)

Mordean Taylor-Archer, Vice Provost for Diversity and International Affairs x. 8357/Diane Whitlock x. 5719

Diversity Initiatives
Diversity Planning
Resource for recruitment and retention of faculty and staff of color
Rapid Response Team
Communication Protocol
Centers/Offices
Women’s Center (Valerie Casey x. 8976)
Ali Institute (Stacy Bailey-Ndiaye x. 6585)
Cultural Center (Michael Anthony x. 0229)
Porter Scholars
Black Diamond Choir
Association of Black Students
NAACP College Chapter
AIRC
AAMI
LGBT (Brian Buford x. 0696)
International Affairs (Joy Carew, Assoc. Director x. 0486)
International Travel (Janet Batik x. 1506)
Study Abroad
Visiting Programs
Liaison/Representative
CPE/Committee on Equal Opportunities
African American Alumni Council
APLU
CODRE
Chair, Campus Environment Team
COSW
Interfaith Center
NADOHE
Mediation Coordinator (w/Ombudsperson)
Community Outreach (e.g., NAACP, BDNKY, SOAR)

Specific/Special Assignments/Assistants

Rick Huck, Special Assistant to the President and Provost,
Belknap Campus-Space/Facilities and Conflicts Officer
x. 7789*
Sustainability:
Joy Hart, Chair, Sustainability Council, x. 6976
Justin Mog, Assistant to Provost for Sustainability
Initiatives, x. 8575
Elaine Wise, Provost’s Liaison to Athletics, x. 7149
Nancy Martin, Special Assistant to the Provost for
STEM Initiatives, x. 5226
Harry Pickens, Special Assistant to the Provost for New
Initiatives, x 6970
Al Dittmer, Grawemeyer Awards, x. 5198
Blake Haselton, Early Learning Campus, x. 3235

Dale Billingsley, Vice Provost for Undergraduate Affairs x. 5209/Kathy Carden x. 5712

Operations and Planning (Joe Dablow x. 5297)
Undergraduate Affairs-Academic Support and Services
REACH (Cathy Leist x. 8105)
Advising Practice (Janet Spence x. 0687)
Degree Audit (J. Reed x.4970)
Student Advocate (Prafula Sheth x. 8113)
First Year Initiatives (Christy Metzger x.3200)
Metro College (George Poling 213-4515)
Enrollment Management
Admissions and Orientation (Jenny Sawyer x. 4957)
Ultra Transfer Services (Terri Hernandez
213-4538)
Financial Aid (Pat Arauz x. 5517)
JCPS/Dual Credit (Jeanne Guerrero x.8110)
Military and Veterans Student Services (Terri Hernandez
213-4538)
Commencement/Residency (S. Hawkins x. 5813)
Registrar (Scott Burks x. 4660)
McConnell Center (Gary Gregg x. 3323)
Liaison to:
General Education Curriculum Committee
Undergraduate Council (policy, course development,
advising)
Metroversity
CPE P-16
Deans/undergraduate issues
VP Research/undergraduate research
Honors (John Richardson x. 6293)
Student grievance officer (Brenda Hart x. 6102)
**Gale Rhodes, Associate Provost and Executive Director,
Delphi Center x. 5432/Sally Beck x. 6959**
Ideas to Action (Executive Director, i2a, and Associate
Director, Delphi Center - Patty Payette x. 5171)
Distance Education (Kristen Brown x. 8565)
Teaching and Learning Center (Marie Kendall Brown x.
7416)
Conference and Continuing Education (Anita Sturgill Block
x. 0365)
Professional Development (Virginia Denny x. 5581)
Teaching with Technology (Steve Dwinells x. 7689)
Blackboard (Mark Kasselhut x. 0724)

Beth Boehm - Vice Provost for Graduate Affairs x. 6159 or 3975/Jackie Fryer x. 5882

Graduate Affairs (General x. 6495)
Academic programs
Interdisciplinary programs (Paul DeMarco x. 3957)
Graduate enrollment management (Libby Leggett x. 3108)
Graduate student affairs
Academic program review
Graduate studies budget and business (LeeAnn Taylor x. 2384)
Graduate education advisory councils--deans, directors,
Graduate Council (faculty) and Graduate Student
Council (Jan Link x. 3957)
Faculty Senate Liaison (with Tracy Eells)

Tracy Eells, Vice Provost for Faculty Affairs x. 2583/Connie Kidd x. 6720

Faculty Personnel Center (Carolyn Cochran x. 5722/Connie
Kidd x. 6720/Alicia Zielinski-Mueller x. 5301)
Faculty Appointments and Promotion and Tenure
Leaves, X-pays, Position Retention
Faculty Awards/Recognition
New Faculty Orientation
Academic Leadership Training
Deans/Vice Presidents
Searches and Reviews
Deans/CAO Meetings (Kenyatta Martin x. 6141)
Faculty Grievances and Disputes
Training of University Grievance Committee
(Faculty Grievance Officer-Enid Trucios-Haynes
x. 7694; Grievance Committee Support-Connie
Kidd x. 6720)
REDBOOK, Unit Personnel and Governance Documents
Faculty Senate Liaison (with Beth Boehm)
Liaison: Part-time Faculty and Redbook Committees

Dave Barker, Associate Vice President for Audit Services and Institutional Compliance x. 4676/Stephanie Petersen x. 8305

Director of Audit Services (Cheri Jones x. 4494)
Institutional Compliance Officer (Robin Wilcox x. 1371)
Chief Information Security Officer (Matt Witten x. 4363)
Privacy Officer (Marian Hughlett x. 4533)
Conflicts Officer (Rick Huck x. 7789)*

Indirect Reporting Liaison

Steve Bourassa, Director, City Solutions Center, x. 5720
Tony Belak, Ombudsperson, x. 7359

Robert Goldstein, Associate Provost for Academic Accountability, Institutional Research & Effectiveness x. 6169/Shari Barrow x. 6169). Office of Academic Planning & Accountability

Council on Postsecondary Education Liaison for:

- Key Indicators/Accountability
- University assessment initiatives
- Program productivity review
- Tuition reciprocity

Co-coordination of university-wide and unit-specific strategic plans and scorecards
Program and course change/approval process
Oversight of Provost Office budget (Bridget Burke x. 7208)
Institutional Research and Planning (Rebecca Patterson, x. 3385)
CPE mandated institutional reporting
Federally mandated institutional reporting (IPEDS)
iStrategy (data reporting/warehouse)
Data and analytic planning and support to academic/administrative units
Strategic planning/scorecard administrative support*
Academic program reviews/statistical overview
Data support and analytic planning for UG research
Data management (policies and procedures)
Develop and implement University assessment plan (eXplorance /Blue – QMS)
Maintenance of program change and course inventory file process
Institutional Effectiveness (Cheryl Gilchrist, x.8139)
Student Learning Outcomes (SLO)/Assessments (e.g. CAAP)
Undergraduate retention management and research
Connie Shumake, Assistant Provost for Accreditation, Academic Planning and Engagement x. 3551/Glenda King x. 5705
SACS Accreditation Liaison
Academic program accreditation
Academic programs/centers/institutes
(review/approval/process)
Academic Common Market
Educational affiliations
Liaison (ex officio) to Faculty Senate Academic Programs
Committee
Community engagement (x. 1906)

David W. Hein, Associate Provost for Strategic Planning, x. 6252

Strategic Planning and Budget
University-wide and unit strategic plans and scorecards
University-wide and unit budgets with strategic plans
Liaison (ex officio) to Faculty Senate Planning and Budget Cte
Liaison to University-wide Planning and Budget Committee
Unit Promotion and Tenure Committee (w/Tracy Eells)
Institutional Representative to CPE Strategic Planning
Workgroup
Special Projects