



**General Education Curriculum Committee**  
**Meeting of September 10, 2007 – 1:00 p.m., Ekstrom Library W210**

**Minutes**

*Attending (Voting Members):* Beattie, Black, Crim, Futrell, Haworth, Johnson, Koerselman, Maron, Polzer, Tyler, Weinberg, Williams, Zimmerman (*Nonvoting*): Billingsley, Dablow, Dietrich, Steinberg

**Approval of Minutes**

The minutes of April 19, 2007 were approved.

**Election of Committee Chair**

Herb Koerselman was nominated for and elected committee chair.

**Assessment Data**

A memo from the assessment subcommittee was circulated to the entire GECC as a motion for recommended action. It is meant to be a preliminary report of the assessment findings. The memo recommends partnering with the Ideas to Action Task Group and departments to provide ideas and resources for improving instruction. Discussion included a review of the assessment process and a recommendation to incorporate examples of ‘best practices’ into correspondence that recommends program improvement.

**Motion was approved.**

**Update on Plans for Assessment**

General education courses are not being assessed this semester. It is an opportunity to reflect on the process. The plan currently is to assess all the general education courses that have not been assessed previously and are not quantitative in nature in the spring of 2008. This leaves only the quantitative courses to be assessed in fall 2008. After fall of 2008, the entire general education program will have been assessed using the same basic technique. From that point, the process may be overhauled or the cycle may start anew.

**I2A Update**

Patty Payette was hired as the Executive Director for Ideas to Action. The hope is to have a framework for curriculum development ready this spring.

**Syllabus Review**

Last year, the committee voted to review syllabi in an attempt to compare syllabi currently used in general education courses with the syllabi that were used in the original application for the general education proposal. The collection should begin this semester and a sub-committee may be formed to review them.

**Frequency of Course Offerings**

The general education program guidelines state that approved CD courses must be offered every other year and all other approved courses yearly. Seventeen departments had courses not offered on that schedule and five courses will be expunged from the approved course listing.